

**MINUTES OF REGULAR MEETING
BOARD OF DIRECTORS
SEQUOIA HEALTHCARE DISTRICT
August 2, 2017
Conference Room, 525 Veterans Boulevard
Redwood City, CA 94063**

Directors Present

Director Faro
Director Griffin
Director Hickey
Director Kane
Director Shefren *participated
by teleconference*

Directors Excused

Also Present

Mr. Michelson, CEO
Mr. Hudak, Legal Counsel
Ms. Johnson, Recorder

1. Call to Order

President Kane called the meeting to order at 4:30 PM.

2. Public Comment/Non-Agenda Items

President Kane asked if there was public comment on non-agenda items. Erica Horn of California Clubhouse introduced herself and provided an overview of the services offered by the Clubhouse which is a free, voluntary program for adults 18 and older living in San Mateo county who suffer from severe mental illness.

Dr. Jason Wong of Samaritan House updated the Board on the Food Pharmacy program noting as of June 2017 two hundred patients were enrolled. Patients are showing impressive improvements in controlling diabetes with the program. To date, all of the food has been provided by Second Harvest.

3.a. - 3.c. Consent Calendar

Motion: To approve the Consent Calendar.

By: Director Faro

Seconded by: Director Griffin

Roll Call Vote: 4-1 with Director Hickey opposed.

Motion Passed

4.a. Investment Report

Ms. Aileen Call of Fiduciary Investments presented an overview of the District's investment performance over the past five years reflecting a return of 1.05% compared with the 1-3 year Treasury Index benchmark of 0.17%. The Board asked for clarification on several points and Ms. Call will research and relay her findings to Mr. Michelson.

4.b. Introduction to the Middlefield Junction Project

Ms. Heather Peters, Housing Specialist with the San Mateo County presented an overview of the Middlefield Junction Project which involves 3 parcels, including the Fair Oaks Medical Center. The multi-year Redwood City-San Mateo County project will have an affordable housing component, wellness center, child care, library and community center. It is hoped that a developer will be hired by the end of the year and they will determine the mix. As the project begins to take shape, various corporate and other entities will be asked to contribute to the project including Sequoia Healthcare District.

4.c. Consider Allowing the District CEO to Enter into a Lease Renewal of Bedrosian Insurance and New Lease For Standards Body Services for Three Years

Mr. Michelson reported that the District's 7 year lease with Bedrosian Insurance is ending in October and Ron Bedrosian has indicated a desire to renew his lease but for less space, and his

sublessee, Standards Body Services has requested leasing one of the offices directly from the District. They are excellent, non-disruptive tenants with few visitors.

Motion: To authorize the District's CEO to renew Bedrosian Insurance Lease for three years and enter into a new three year lease with Standards Body Services.

By: Director Faro

Seconded by: Director Griffin

Director Shefren voiced concern that part of the office space would be tied up leaving 3 empty offices when another potential tenant might want to lease the entire space at a higher rent. He suggested that Mr. Michelson meet with a realtor for a space valuation in our current market.

Directors Faro and Griffin as the maker and seconder of the motion agreed to withdraw their motion.

Motion: To continue this item to the next meeting allowing Mr. Michelson to meet with an appropriate realtor to determine the value of the space and potential return.

By: Director Shefren

Seconded by: Director Hickey

Roll Call Vote: 5-0

Motion Passed

4.d. Consider Increasing Employee Health Benefit: From Up To \$1,500 Per Month Minus 10% To Up To \$1,650 Per Month Minus 5% And In-Lieu Benefit From \$200 To \$400 Per Month With Health Benefits To Be Reviewed By An Ad Hoc Committee Of The Board On An Annual Basis

President Kane reported that the District's health benefits for employees have not been increased for more than four years. She and Mr. Michelson surveyed other healthcare districts and provided the Board with copies of their findings.

Motion: To increase employee health benefits to \$1,650 per month minus 5% and in-lieu benefit to \$400 per month with health benefits to be reviewed by an ad hoc committee of the Board on an annual basis

By: Director Faro

Seconded by: Director Shefren

Vote: 4-1 with Director Hickey opposed

Motion Passed

4.e. Director Requests for Future Agenda Items per Board Policy 8.3

President Kane asked if any there were any requests for future agenda item. There were none.

5.a CEO Report

In addition to Mr. Michelson's staff report, he announced that Apple Tree Dental is no longer doing business here and has moved back to Minnesota. Peninsula Healthcare District is going to manage the existing clinic using the equipment purchased by our two districts. The mobile unit will also be put into use. Mr. Hudak indicated that most likely the corporate entity will remain but there will be a change of control and a new Board of Directors would assume Apple Tree's existing obligations. Director Shefren suggested Cheryl Fama come to the next board meeting and speak to the change.

Mr. Michelson reported that the LAFCo meeting scheduled for July was moved to September 20 at which time they will issue their final report.

5.b Healthy Schools/Caring Community Grants

Ms. Kurtzman was not able to attend the meeting but her report was provided. Mr. Michelson stated that the county's Healthy Kids program has between \$7-\$9 million being held in reserve, of which 26% belongs to the District. It is his understanding that no funds will be distributed before 2018.

5.c HeartSafe Report

Mr. Nielsen reported that he has recently purchased new equipment as the mannequins were wearing out. He also purchased a new projector, DVD player and screen for use in the mobile unit.

Noting the table showing the number of persons trained in CPR over the last three fiscal years, Director Shefren asked why there was a 30% drop between 15/16 and 16/17? Mr. Nielsen said he would need to go back and look at the groups, that it was in part due to Redwood High School not scheduling any training. Director Shefren asked that he provided a written explanation at the next meeting.

Public Comment

President Kane updated the Board on the CEO position search. The position announcement has been placed with ACHD and local non-profit agencies. In addition, several individuals known to the District have been directly notified.

6. Adjourn

Motion: At 5:55 PM adjourn meeting.

By: President Kane

Seconded by: Director Griffin

All in favor

Motion Passed

The next regular meeting of the Board of Directors of Sequoia Healthcare District is scheduled for 4:30 PM, Wednesday, October 4, 2017, District Conference Room, 525 Veterans Blvd., Redwood City, CA.

Respectfully Submitted,

Jerry Shefren
Secretary