

**MINUTES OF REGULAR MEETING
BOARD OF DIRECTORS
SEQUOIA HEALTHCARE DISTRICT
June 15, 2017
Conference Room, 525 Veterans Boulevard
Redwood City, CA 94063**

Directors Present

Director Faro
Director Griffin
Director Hickey
Director Kane
Director Shefren

Directors Excused

Also Present

Mr. Michelson, CEO
Mr. Hudak, Legal Counsel
Ms. Johnson, Recorder

1. Call to Order

President Kane called the meeting to order at 4:30 PM.

2. Public Comment/Non-Agenda Items

President Kane asked if there was public comment on non-agenda items. There was none.

3.a. - 3.c. Consent Calendar

Motion: To approve the Consent Calendar.

By: Director Shefren

Seconded by: Director Faro

Vote: 5-0

Motion Passed

**4.a. Consider Grant Request From Ravenswood Family Health Center For
Three Years (July 1, 2017-June 30, 2020) Totaling \$2.7 Million**

Ms. Luisa Buada presented an overview of proposed grant objectives to enhance the health and wellness of District residents. The three year grant request for \$800,000 in Year One and increasing to \$1 million in Year Three will allow RFHC to provide a continuum of services to existing District patients while continuing to increase the number of District residents served. The current cost for RFHC to provide comprehensive health care to District residents is \$6.7 million annually of which \$2.2 million is to uninsured District residents.

Motion: To approve a grant of \$700,000 per year for two years (July 1, 2017-June 30, 2019)

By: Director Faro

Seconded by: Director Shefren

Roll Call Vote: 4-1 with Director Hickey opposed

Motion Passed

President Kane will appoint a subcommittee to meet with county representatives to discuss the physician vacancies at Fair Oaks Clinic.

**4.b. Consider Request To Approve The School Health Initiative Grants and
Budget For 2017-18 Up To \$3,991,335**

Ms. Kurtzman is requesting \$450,000 above last year's budget mainly for increased adolescent mental health services by providing more counselors at school and by the addition of a new school in the PE+ program.

The District's vacant staff position has been filled and Ms. Jenny Bratton will start in July. She will work 75% on Healthy Schools with 25% will of her time allocated to the District's website and communications.

The 2017-18 school-based grant recommendations will fund 15 grants, including 3 new applicants for a total of \$327,000.

Motion: To approve the School Health Initiative grants and budget for 2017-18 up to \$3,991,335.

By: Director Shefren

Seconded by: Director Griffin

Roll Call Vote: 4-1 with Director Hickey opposed

Motion Passed

**4.c. Consider Adoption of New Board Policy 19.5 Regarding
Board Use of Email Address**

Mr. Hudak explained a recent decision by the California Supreme Court that held that emails to and from elected officials on private accounts which relate to public business are public records and subject to disclosure. The proposed new policy would encourage Directors to use their District email account for District-related communications.

No action was taken and the proposed policy will be revised and brought back to the Board for consideration.

4.d. Consider Adoption Of 2017-2020 Strategic Plan

Mr. Michelson announced that all revisions have been made as suggested by the Board and he requested adoption of the 2017-2020 Strategic Plan.

Motion: To adopt the 2017-2020 Strategic Plan as presented.

By: Director Faro

Seconded by: Director Shefren

Vote: 4-1 with Director Hickey opposed

Motion Passed

**4.e. Consider Adoption of Proposed Budget For Fiscal
Year Ending June 30, 2018**

Mr. Michelson anticipates total revenue to be approximately \$15.7 million for 2017-18 mostly from increased tax revenue. Overall administration expense decreases largely due to no election this year.

Referring to the \$2.484 million earmarked for TBD Programs or Grants, Director Shefren suggested that when the Affordable Care Act is repealed there are going to be increased needs within our District, perhaps again paying towards the Children's Health Initiative and we should consider these funds as insurance to be balanced against any potential new programs. Mr. Michelson reported that the county is holding over \$6 million in reserve under CHI with the District's portion estimated between \$1-\$1.5 million. If those funds come back to the District they could be used to fund CHI if it is renewed or other current programs. He will learn more within the next few weeks and report back at the August meeting.

Motion: To approve the proposed budget for fiscal year ending June 30, 2018.

By: Director Shefren

Seconded by: Director Faro

Vote: 4-1 with Director Hickey opposed

Motion Passed

4.f. Employee Benefits Discussion

Mr. Michelson reported that employee benefits have not been reviewed in four years and costs have gone up significantly. President Kane, Director Faro and Mr. Michelson will gather information from other community districts to review what they pay toward employee benefits and present their findings and recommendations at the August board meeting.

4.g. Director Requests for Future Agenda Items per Board Policy 8.3

Director Shefren asked that staff produce a report on the HeartSafe program reviewing where we started, where we are now and recommendations for the future. Mr. Michelson responded that the HeartSafe program is already scheduled for review in October.

Director Hickey would like to have the CEO's position placed on the agenda. Director Shefren agreed with the request.

5.a CEO Report

In addition to Mr. Michelson's staff report, he provided an investment report showing performance year to date. Jeff MacDonald of Fiduciary Trust will be asked to attend the August board meeting to discuss the performance and answer Director questions.

Mr. Michelson reviewed his "Uncommitted dollars" report outlining nine projects which could eventually come forward with requests for funding.

5.b Healthy Schools/Caring Community Grants

Ms. Kurtzman provided the Board with an update on mental health services for teens. The "Headspace" teen mental health drop-in center could possibly use the Boys and Girls Club facilities in Redwood City.

The Community Grants reception will be on June 22 at the JPCC this year.

5.c HeartSafe Report

Mr. Michelson reported that the infant CPR program is a huge success and we are looking into increasing the number of classes.

6. Adjourn to Closed Session

Adjourn to Closed Session For The Purpose Of: Discussing one potential litigation matter.

7. Reconvene to Open Session

Reconvene to Open Session. There was no reportable action taken in closed session.

8. Adjourn

Motion: At 7:13 PM adjourn meeting.

By: Director Kane

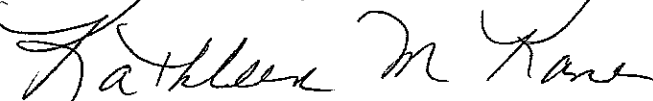
Seconded by: Director Griffin

All in favor

Motion Passed

The next regular meeting of the Board of Directors of Sequoia Healthcare District is scheduled for 4:30 PM, Wednesday, August 2, 2017, District Conference Room, 525 Veterans Blvd., Redwood City, CA.

Respectfully Submitted,



Jerry Shefren
Secretary