

**MINUTES OF REGULAR MEETING  
BOARD OF DIRECTORS  
SEQUOIA HEALTHCARE DISTRICT  
April 5, 2017  
Conference Room, 525 Veterans Boulevard  
Redwood City, CA 94063**

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| <b><u>Directors Present</u></b><br>Director Griffin<br>Director Hickey<br>Director Kane<br>Director Shefren | <b><u>Directors Absent</u></b><br>Director Faro | <b><u>Also Present</u></b><br>Mr. Michelson, CEO<br>Mr. Hudak, Legal Counsel<br>Ms. Johnson, Recorder |
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**1. Call to Order**

**By:** President Kane  
**Time:** 4:30pm

**2. Public Comment/Non-Agenda Items**

President Kane asked if there was any public comment on non-agenda items. There was none.

**3.a. - 3.b. Consent Calendar**

**Motion:** To approve the Consent Calendar.

**By:** Director Shefren

**Seconded by:** Director Griffin

**Vote:** 3-0-0-1

**Motion Passed**

**4.a. Update From The San Mateo County Fall Prevention Task Force**

Ms. Patrice Christensen reported on the coalition's efforts to prevent falls among older adults living in San Mateo County. The coalition's 60 members include all hospitals serving county residents, the county health system, community-based service organizations and for-profit companies serving older adults. Ms. Christensen was pleased to report that unintentional falls among adults 65+ has been steadily declining.

Ms. Christensen, Ms. Violet and Ms. Serafin-Dixon presented the Board with a Certificate of Recognition as thanks for the District's continued support.

**4.b. Mission Hospice Grant Request For \$300,000 To Support  
The Woodside Mission House**

Mr. Dwight Wilson shared with the Board that Mission Hospice has purchased a residential care facility to serve as a second Hospice House in San Mateo County. The demand for care is currently exceeding the capacity of the Mission House in San Mateo. That facility had been projected to run at a negative financial performance but is now at break-even. The new Woodside Mission House would mostly serve individuals from the southern part of the county and more from within District boundaries. Drs. Weller and Pasternak, Lisa Deal and Cindy Gill all spoke to the importance of the District's past financial support and joined Mr. Wilson in asking the Board to consider their request for a one time capital improvement grant of \$300,000 for Woodside Mission House.

**Motion:** In order to consider more available funding options, to postpone consideration of this request until the special meeting in May.

**By:** Director Hickey

**Seconded by:** Director Shefren

**Vote:** 3-1-0-1 with President Kane opposed.

**Motion Passed**

**4.c. Consider Grant Request From The Magical Bridge Foundation For  
An Additional \$200,000**

Ms. Jill Asher reported that in working with the city of Redwood City and local groups, they have secured approximately \$3.4 million of the estimated \$3.6 million project costs and asked the Board to consider an additional contribution of \$200,000 to help conclude fund raising so that construction can begin in October 2017.

**Motion:** To approve an additional \$200,000 grant request to the Magical Bridge Foundation.

**By:** President Kane

**Seconded by:** Director Griffin

**Vote:** 2-2-0-1 with Directors Hickey and Shefren opposed.

**Motion Failed**

**Motion:** To approve a matching grant of up to \$100,000 to the Magical Bridge Foundation.

**By:** Director Shefren

**Seconded by:** President Kane

Director Hickey asked that the maker of the motion consider amending it to stipulate that the match come from San Mateo County. Director Shefren, the maker of the motion, declined the amendment.

Call for the question.

**Vote:** 3-1-0-1 with Director Hickey opposed.

**Motion Passed**

**4.d. Consider Setting A Special Meeting For May 16, 2017 And Rescheduling The  
Regular Meeting From June 7 to June 15, 2017.**

Mr. Michelson explained that the Special Meeting will include grant recommendations, school nurses, the strategic plan and the Hospice House request. The June meeting will consider the annual budget and Mr. Michelson would like to have all Directors in attendance.

**Motion:** To hold a special board meeting on May 16 at 3:00 PM and to reschedule the June 7 meeting to June 15 at 4:30 PM.

**By:** Director Shefren

**Seconded by:** Director Griffin

**Vote:** 3-1-0-1 with Director Hickey opposed.

**Motion Passed**

**4.e. Director Requests for Future Agenda Items**

President Kane asked if any Director had an agenda item request. There were none.

**5.a. CEO Report**

Mr. Michelson reported that the Meals-On-Wheels program has a waiting list and he will be checking with local food supporters to see if other non-profits can help fill the gap.

Mr. Michelson and Director Kane attended the ACHD Legislative Days and the Board was provided with a handout of current legislation.

CDA Cares, of which Mr. Michelson is fundraising chair, has exceeded its goal for the event later this month.

**5.b. Community Grants & Healthy Schools Report**

Ms. Kurtzman reported that 54 grant applications have been received and 47 will be recommended to the Board for funding.

Ms. Kurtzman and Director Griffin continue their work on the School Nursing Improvement Plan. Pamela presented a draft of the Executive Summary adding that the completed proposal will be presented in May and a budget request for up to \$300,000 will be presented June.

**5.c. HeartSafe Report**

Mr. Michelson noted that Mr. Nielsen was teaching a CPR class and not currently available to attend this meeting.

In response to comments from Directors Hickey and Shefren, Mr. Michelson will have Mr. Nielsen provide the Board with an AED monitoring report and also a budget breakout as to the per-person cost of CPR/AED training.

**6. Adjourn to Closed Session**

Adjourn to Closed Session For The Purpose Of Conference with Legal Counsel Under Government Code Sections 54957 and 54957.6. for the purposes of Public Employee Performance Evaluation.

**7. Reconvene to Open Session**

Reconvene to Open Session. There was no reportable action taken in closed session.

**8. Adjourn**

**Motion:** At 6:45 PM adjourn meeting.

**By:** President Kane

**Seconded by:** Director Griffin

**All in favor**

**Motion Passed**

A Special Meeting of the Board is scheduled for 3:00 PM, Tuesday, May 16, 2017 to review the Community Grants, School Nurse Shortage, the Strategic Plan and other topics.

The next regular meeting of the Board of Directors of Sequoia Healthcare District is scheduled for 4:30 PM, Thursday, June 15, 2017, District Conference Room, 525 Veterans Blvd., Redwood City, CA.

Respectfully Submitted,

  
Jerry Shefren  
Secretary