

**MINUTES OF THE ANNUAL MEETING
BOARD OF DIRECTORS
SEQUOIA HEALTHCARE DISTRICT
February 1, 2017
Conference Room, 525 Veterans Boulevard
Redwood City, CA 94063**

<u>Directors Present</u> Director Faro Director Griffin Director Kane Director Hickey Director Shefren	<u>Directors Excused</u>	<u>Also Present</u> Mr. Michelson, CEO Mr. Hudak, Legal Counsel Ms. Johnson, Recorder
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1. Call to Order

By: President Faro
Time: 4:30 PM

2. Public Comment/Non-Agenda Items

President Faro announced that public comment would be taken on each agenda item. He asked if there was any public comment on non-agenda items.

Director Hickey remarked that a video of a recent speech by Mr. Michelson at an event in Redwood City is not appropriate for the District's website as it does not allow for comment. Director Shefren and President Faro offered that the speech was well received and represented the views of the District.

3.a. - 3.b. Consent Calendar

Motion: To approve the Consent Calendar.

By: Director Shefren

Seconded by: Director Kane

Vote: 5-0

Motion Passed

4.a. CEO/State of the District Report

CEO & State of the District Reports: In addition to his written report, Mr. Michelson noted that the Apple Tree Dental program has not done as well as projected and they are in financial difficulty. Dick Gregory has been replaced by Dr. Bonnie Jue, a local dentist. President Faro suggested that Mike Helgeson attend an upcoming board meeting to discuss why their business plan projections have not been met.

Mr. Michelson stated that the District's investment performance for the first six months of the fiscal year has been negative. Jeff Macdonald of Fiduciary Trust has indicated that this is due, in part, to the District's restrictive investment policy and is projecting a return of approximately \$165,000 for this fiscal year. However, Mr. Michelson will contact ACHD regarding what other District's are doing and also research the San Mateo County Pooled Fund.

President Faro then moved to Agenda Item 4.c

4.c. HeartSafe

Mr. Nielsen reported on the second cardiac event held late last month. Of the 284 students screened, 12 were identified with cardiac issues and one with a potentially fatal condition.

The infant CPR classes have all been booked to capacity and Mr. Nielsen is considering adding another class.

Director Shefren asked Mr. Nielsen to assess CPR training goals with actual over the last two years to see if the goals are being met.

4.b. Healthy Schools/Community Grants

Healthy Schools: Ms. Kurtzman said interviews with consultant Mike Newlin and all 8 school district administrators and mental health providers have been completed and a data collection plan is now being formalized. A partner retreat is being held on February 15 to discuss development of a program from pre-K and up.

ASR will begin evaluating the PE+ program to help assess the outcomes.

Ms. Kurtzman and Director Griffin are continuing to develop a plan to address the school nursing shortage and will be presented at the April board meeting.

Community Grants: Mid-year reports were received for the 2016 grants. Of the original 41 grant recipients approved, two were later withdrawn as their program changed and they would not be able to serve as many district residents as proposed. Second grant checks have been distributed with the exception of Fresh Approach Veggie RX and Free At Last Substance Abuse Treatment program as their performance is being reviewed.

5.a. Nominate and Appoint Slate of Board Officers For Two-Year Terms

Motion: To nominate and appoint Director Kane as President of the Board of Directors, Director Griffin as Vice President and Director Shefren as Secretary Treasurer.

By: President Faro

Seconded by: Director Shefren

Director Hickey asked that the motion be amended and President Faro declined.

Vote: 4-1 Director Hickey opposed

Motion Passed

The two year term of office for the new slate of officers will expire February 2019.

President Kane conducted the remainder of the meeting.

5.b. Proposal to Provide Audit Services from Vavrinek, Trine, Day for FYE 2016-17, 2017-18 and 2018-19

Motion: To accept the proposal to provide audit services for an additional three fiscal years at \$19,000 per year.

By: Director Hickey

Seconded by: Director Shefren

President Kane asked that the motion be amended to approve the three year proposal with the caveat that the District can cancel any of the remaining years without liability.

President Kane asked the maker and seconder of the motion to consider amending the proposal for three years with the caveat that the District can cancel any of the remaining years without liability.

Director Hickey and Director Shefren accepted the amendment. Call for the question.

Vote: 5-0

Motion Passed

5.c. Update on Strategic Planning Report

Mr. Michelson reported he has sent out about 70 packets of information to various community members requesting their participation in the planning process. He and members of the planning committee will begin meetings next week.

5.d. Director Requests for Future Agenda Items

President Kane asked if any Director had an agenda item request.

Director Shefren requested that the issue of what we think is going to happen regarding the Affordable Health Plan and perhaps consideration that a portion of tax revenue be set aside be placed on the agenda. Director Hickey agreed with this item and it will be placed on the next Board meeting agenda. Mr. Michelson will look into the availability of a presenter on this issue.

6. Adjourn to Closed Session

Adjourn to Closed Session For The Purpose Of Conference with Legal Counsel - Anticipated Litigation Government Code Government Code §54956.9(a)

7. Reconvene to Open Session

Reconvene to Open Session.

There was no reportable action taken in closed session.

8. Adjourn

Motion: At 6:15 PM adjourn meeting.

By: Director Faro

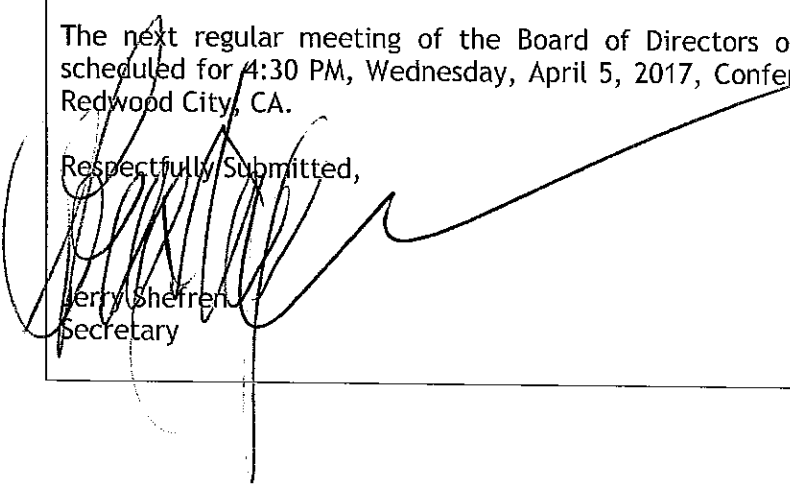
Seconded by: Director Shefren

Vote: 5-0

Motion Passed

The next regular meeting of the Board of Directors of Sequoia Healthcare District is scheduled for 4:30 PM, Wednesday, April 5, 2017, Conference Room, 525 Veterans Blvd., Redwood City, CA.

Respectfully Submitted,


Jerry Shefren
Secretary