

**MINUTES OF REGULAR MEETING
BOARD OF DIRECTORS
SEQUOIA HEALTHCARE DISTRICT
December 7, 2016
Conference Room, 525 Veterans Boulevard
Redwood City, CA 94063**

<u>Directors Present</u> Director Faro Director Griffin Director Hickey Director Kane Director Shefren	<u>Directors Excused</u>	<u>Also Present</u> Mr. Michelson, CEO Mr. Hudak, Legal Counsel Ms. Johnson, Recorder
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1. Call to Order

By: President Faro
Time: 4:30pm

President Faro announced that public comment will be heard on each agenda item.

2. Public Comment/Non-Agenda Items

There was no public comment.

3.a. - 3.b. Consent Calendar

Director Hickey asked that agenda item 3.c be removed from the Consent Calendar.

Motion: To approve agenda items 3.a (minutes) and 3.b (financials).

By: Director Shefren

Seconded by: Director Kane

Vote: 5-0

Motion Passed

Director Hickey stated that the CEO's salary is not appropriate as part of the Consent Calendar and should be discussed in an open forum so the public is aware of the process.

Motion: To approve agenda item 3.c (increasing CEO salary).

By: Director Kane

Seconded by: Director Griffin

Vote: 4-1 with Director Hickey opposed.

Motion Passed

4. CEO/Staff Reports

In addition to his written report, Mr. Michelson announced that the Oral Health Coalition lead staffing position has been filled.

Mr. Michelson and Cheryl Fama are scheduled to meet on Tuesday with the LAFCO consultants to discuss the municipal review process of the two districts.

Mr. Michelson introduced Peter Olsen and Gabe Meier of Peninsula Volunteers to discuss the LYFT pilot program at Little House. They explained the process which provides roundtrip transportation from home to Little House at a discounted fare. They are pleased with the number of repeat users and that more seniors have an opportunity for interaction and socialization rather than remaining at home alone.

At this point in the meeting, President Faro announced that Agenda Item 5.a would be heard next.

5. a. Samaritan House Update

Dr. Jason Wong provided an update on Samaritan House's food pharmacy, dental program and the mental health initiative. Hiring a bilingual mental health therapist is an ongoing challenge. The clinic continues to see an increasing number of patients.

4.b. HeartSafe Report

Mr. Nielsen announced that more than 600 people have been trained in CPR in the last two months. A survivor of SCA attended a class earlier today with his two friends who administered CPR and saved his life. They had all taken a CPR class at Menlo-Atherton High School.

4. a. Healthy Schools/Community Grants

Ms. Kurtzman has been focusing efforts on mental health concerns among youth within our schools and community. She is currently working with the District's consultant, Mike Newlin of Duerr Evaluation Resources, to outline individual data collection plans with partner school districts to provide information on mental health outcomes and the impact of HSI over the past 5 years.

As the Bay Area's cost of living continues to rise, local non-profit grantees are struggling to fill staffing and service position.

Director Hickey requested information on Ravenswood, Samaritan House and grantees.

5.b. Accept Certified Election Results From San Mateo County Registrar's Office and Recognize Ms. Kane and Ms. Griffin as Newly Elected Directors for the Term 12/2/2016-12/4/2020

Motion: To accept election results from San Mateo County Registrar's Office.

By: Director Shefren

Seconded by: Director Hickey

Vote: 5-0

Motion Passed

5.c Consider Revisions to the District's Employee Handbook

Motion: To approve the changes to the Handbook as presented.

By: Director Kane

Seconded by: Director Griffin

Vote: 4-1 with Director Hickey opposed

Motion Passed

Back-up information will be provided regarding the increase from 4% to 5% to the District's 401(k) match.

6. Adjourn to Closed Session

Adjourn to Closed Session For The Purpose Of Conference with Legal Counsel - Anticipated Litigation Government Code Government Code §54956.9(a)

7. Reconvene to Open Session

Reconvene to Open Session. There was no reportable action taken in closed session.

8. Adjourn

Motion: At 6:40 PM adjourn meeting.

By: President Faro

Seconded by: Director Shefren

Vote: 5-0

Motion Passed

The next regular meeting of the Board of Directors of Sequoia Healthcare District is scheduled for 4:30 PM, Wednesday, February 1, 2017, Conference Room, 525 Veterans Blvd., Redwood City, CA.

Respectfully Submitted,

A handwritten signature in cursive script that reads "Kim Griffin". The signature is written in black ink and is positioned above the printed name and title.

Kim Griffin
Secretary