

**MINUTES OF REGULAR MEETING  
BOARD OF DIRECTORS  
SEQUOIA HEALTHCARE DISTRICT  
October 5, 2016  
Conference Room, 525 Veterans Boulevard  
Redwood City, CA 94063**

**Directors Present**

Director Faro  
Director Griffin  
Director Hickey  
Director Kane  
Director Shefren

**Directors Excused**

**Also Present**

Mr. Michelson, CEO  
Mr. Hudak, Legal Counsel  
Ms. Johnson, Recorder

**1. Call to Order**

**By:** President Faro  
**Time:** 4:30pm

President Faro announced that public comment will be heard on each agenda item.

**2. Public Comment/Non-Agenda Items**

Director Hickey noted that in the recent Emergency Management Services report the District was not listed as a partner.

**3.a. - 3.b. Consent Calendar**

**Motion:** To approve the Consent Calendar.

**By:** Director Shefren  
**Seconded by:** Director Kane  
**Vote:** 5-0  
**Motion Passed**

**4.a. CEO Report**

Mr. Michelson introduced Bonnie Scott who is teaching some of the Living Healthy Workshops. He also introduced Susan Houghton and Theodora Singer who provided a brief update on 70 Strong.

Mr. Michelson reported that Sequoia and Peninsula Healthcare Districts are part of LAFCO's municipal service review this year and information has been provided as requested.

Before hearing Ms. Kurtzman's staff report, President Faro called for agenda item 5.a to be taken next.

**5.a Accept The District's Annual Audit For The Period Ending June 30, 2016**

Mr. Ahmad Gharaibeh of Vavrinek, Trine and Day reported that the District received a clean audit and no compliance issues nor deficiencies were found.

This is the second year that the District's pension liability has been included and all of those numbers have been audited. In response to questions from Directors, Mr. Gharaibeh reported that no value has been placed on the EBIDA asset as there is no GASB reporting requirement to do so; however, the EBIDA formula was reviewed. Regarding whether or not Dignity's annual contribution to the pension plan is sufficient, Mr. Gharaibeh noted that their contribution is enough to prevent unfunded liability to cross over where assets are being depleted.

**Motion:** To accept the June 30, 2016 annual audit.

**By:** Director Shefren

**Seconded by:** Director Griffin

**Vote:** 5-0

**Motion Passed**

#### 4.b. Healthy Schools Staff Report

**Healthy Schools Initiative:** In addition to her written report, Ms. Kurtzman informed the Board that she and Director Griffin are exploring ways to address the growing challenges that local school districts are facing in hiring and retaining skilled school nurses. A pool of credentialed nurses to draw from is being considered.

**Caring Community Grants 2015-16 Final Outcomes:** Ms. Kurtzman provided the following update - total clients served = 64,193; total district residents served = 31,968. Of the \$1,652,000 of approved grants, \$1,644,500 was spent at year end. Collectively, grantees spent \$8.4 million in serving our residents compared to our \$1.6 million investment.

Ms. Kurtzman is continuing to work with ASR to provide training to grantees on outcomes reporting and she will provide the Board with more concise data showing the grant results.

#### 4.c. HeartSafe Staff Report

Mr. Nielsen announced that more than 600 people have been trained in CPR since the last board meeting. HeartSafe is now partnering with Sequoia Hospital Health and Wellness in sponsoring infant-specific CPR training for new parents from Sequoia's Birth Center.

Mr. Nielsen reported that HeartSafe is working with the Via Foundation and the Sequoia Union High School District on another student heart screening in late January at Menlo-Atherton High School.

#### 5.b. Consider Sponsorship Support for CDA Cares in the amount of \$10,000

Mr. Michelson introduced Michelle Rivas of the California Dental Association Foundation and Dr. Carliza Marcos, a practicing dentist from San Carlos. CDA Cares is scheduled to hold an event on April 22-23, 2017 at the San Mateo Event Center where it is expected that more than 2,000 patients will receive free dental care. \$180,000 is needed to support the event in addition to more than \$300,000 of in-kind services, equipment and supplies. Local dentists and other professionals volunteer their time and services. Ms. Rivas and Dr. Marcos asked the Board to consider a \$10,000 sponsorship of the April event.

**Motion:** To provide a \$10,000 sponsorship to CDA Cares for the April 2017 event.

**By:** Director Shefren

**Seconded by:** President Faro

**Vote:** 4-1 with Director Hickey opposed.

**Motion Passed**

#### 5.c. Consider Grant Request from the Magical Bridge Playground for \$600,000

Ms. Jill Asher of the Magical Bridge Foundation reported that since their presentation at the District's June board meeting, the Magical Bridge playground at Red Morton Park in Redwood City has been announced. The city of Redwood City has approved the project, which will be managed by RWC Parks and Recreation Dept. and which has supplied \$1.5 million toward the approximate total cost of \$3.3 million. Ms. Asher said the Foundation staff is leading the fundraising effort to secure the remaining funds by December 31, 2016 with the playground to open in late 2017 or early 2018.

Mr. Michelson stated he was very supportive of the project as the investment will remain in the community for many years and the funds would come from the budgeted amount of \$1.1 million for unspecified grants and programs.

Several audience members spoke to the many benefits a playground such as Magical Bridge will bring to Redwood City and surrounding communities.

**Motion:** To commit \$300,000 in the current fiscal year to the project and MB Foundation staff may return to request additional funding next year if their goal has not been met.

**By:** President Faro

**Seconded by:** Director Kane

Discussion continued and Director Shefren asked the maker and seconder of the motion to consider amending the amount to \$400,000. President Faro and Director Kane accepted the amendment. Call for the question.

**Vote:** 4-1 with Director Hickey opposed

**Motion Passed**

**5.d. Consider Agreement From the Law Office of Mark D. Hudak to provide legal services to the District**

Mr. Hudak shared with the Board that going into practice on his own will allow him to focus more on his public agency clients. He has provided legal counsel to the Board for more than 10 years and looks forward to continuing the relationship.

**Motion:** To approve the agreement with the Law Offices of Mark D. Hudak

**By:** Director Shefren

**Seconded by:** Director Kane

**Vote:** 4-1 with Director Hickey opposed.

**Motion Passed**

**5.e. Director Requests for Future Agenda Items**

President Faro asked if any Director had an agenda item request. There were none.

**6. Adjourn to Closed Session**

Adjourn to Closed Session for the purposes of:

- a. CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION  
Consideration of initiation of litigation pursuant to Government Code Section 54956.9(d)(4) - One potential case
- b. Under Government Code Sections 54957 and 54957.6 for the following purposes:  
PUBLIC EMPLOYEE PERFORMANCE EVALUATION (54957)  
Title: Chief Executive Officer of Sequoia Healthcare District  
CONFERENCE WITH LABOR NEGOTIATOR (54957.6)  
Agency Designated Representative: Arthur Faro, Board President & Kathleen Kane, Vice President  
Unrepresented Employee: Chief Executive Officer, Sequoia Healthcare District

**7. Reconvene To Open Session**

Reconvene to Open Session. There was no reportable action taken in closed session.

**8. Adjourn**

**Motion:** At 6:30 PM adjourn meeting.

**By:** President Faro

**Seconded by:** Director Shefren

**Vote:** 5-0

**Motion Passed**

The next regular meeting of the Board of Directors of Sequoia Healthcare District is scheduled for 4:30 PM, Wednesday, December 7, 2016, Conference Room, 525 Veterans Blvd., Redwood City, CA.

Respectfully Submitted,

A handwritten signature in black ink that reads "Kim Griffin". The signature is written in a cursive, flowing style.

Kim Griffin  
Secretary