

**MINUTES OF SPECIAL MEETING  
BOARD OF DIRECTORS  
SEQUOIA HEALTHCARE DISTRICT  
May 11, 2016  
Conference Room, 525 Veterans Boulevard  
Redwood City, CA 94063**

<u><b>Directors Present</b></u> Director Faro Director Griffin Director Hickey Director Kane Director Shefren	<u><b>Directors Absent</b></u>	<u><b>Also Present</b></u> Mr. Michelson, CEO Mr. Hudak, Legal Counsel Ms. Johnson, Recorder
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**1. Call to Order**

**By:** President Faro  
**Time:** 5:30pm

**2. Public Comment/Non-Agenda Items**

President Faro asked if there was any public comment on non-agenda items. There was none.

President Faro announced that public comment will be taken on each agenda item.

**3.a. Consider Grant Request From San Mateo County Oral Health Coalition For \$50,000 a Year for Fiscal Years 2016-17 and 2016-18**

Mr. Michelson explained that the Coalition was formed 20 years ago by the Board of Supervisors. It has been meeting quarterly and recently completed a countywide strategic plan to identify dental needs within our community. The Coalition membership is voluntary and in order to move forward to improve access to dental care and promote disease prevention, a Director and Program Manager need to be hired. A budget of \$400,000 has been established annually to pay for salaries and some administrative expense. \$160,000 of the \$400,000 can be raised through a federal match program and the remaining \$240,000 must be raised separately. Several members of the Coalition membership are being asked to contribute \$50,000 annually for the next two years.

**Motion:** To approve a \$50,000 grant for two years contingent upon all other parties fully funding their responsibilities and that reports on how grant monies are used and how progress of the plan is implemented are provided to the Board.

**By:** Director Shefren

**Seconded by:** Director Griffin

**Vote:** 4-1 Director Hickey opposed

**Motion Passed**

**3.b. Request to Approve Healthy Schools Initiative Budget for 2016-2017 of up to \$3.5 Million**

Ms. Kurtzman highlighted the accomplishments of the Healthy Schools program as well as goals for the upcoming fiscal year.

Ms. Kurtzman noted that the current budget request of \$3,496,490 is \$250,362 over last year but still at 32% of the District's tax revenue. Nearly 65% of the total HSI budget is allocated to school districts to support key wellness staff and programs. Under consideration are funding for additional school nurses, a wellness coordinator and new grant programs. And as PE+ continues to grow so does the community commitment at \$725,000.

**Motion:** To approve Healthy Schools Initiative budget for 2016-2017 of \$3,496,490 million with the caveat that a strategic plan process be developed over the next six months for future years.

**By:** Director Shefren

**Seconded by:** Director Kane

**Vote:** 4-1 with Director Hickey opposed

**Motion Passed**

**3.c. Community Grants Program: Approve Programs Recommended  
For Funding 2016/2017**

President Faro asked if any Board member is currently involved with any of the non-profit organizations being considered for grants. All Directors replied in the negative.

Public comment was taken from several members of the audience representing non-profit organizations. They spoke to the importance of the programs they were able to offer due to the Community Grants Program and thanked the Board for its support.

Ms. Kurtzman thanked the members of the Grants Committee for their hard work in reviewing 59 letters of intent. The majority of funding for this round of grants is for preventive health services to District residents. The Committee is requesting funding for 41 agencies totaling \$2.1 million. Nine of the agencies are new grantees.

**Motion:** To table this item until more information on the applicants was provided to the Board.

**By:** Director Hickey

**Seconded by:** None

**Motion:** To approve \$2.1 million to the 41 non-profit agencies recommended by the Grants Review Committee.

**By:** Director Kane

**Seconded by:** Director Griffin

**Vote:** 4-1 with Director Hickey opposed

**Motion Passed**

**5. Adjourn**

**Motion:** At 6:35 adjourn meeting.

**By:** President Faro

**Seconded by:** Director Griffin

**Vote:** 5-0

**Motion Passed**

The next regular meeting of the Board of Directors of Sequoia Healthcare District is scheduled for 4:30 PM, Wednesday, June 1, 2016, District Conference Room, 525 Veterans Blvd., Redwood City, CA.

Respectfully Submitted,



Kim Griffin  
Secretary