

**MINUTES OF THE ANNUAL MEETING
BOARD OF DIRECTORS
SEQUOIA HEALTHCARE DISTRICT
February 3, 2016
Conference Room, 525 Veterans Boulevard
Redwood City, CA 94063**

Directors Present

Director Faro
Director Griffin
Director Kane
Director Hickey

Directors Excused

Director Shefren

Also Present

Mr. Michelson, CEO
Mr. Hudak, Legal Counsel
Ms. Johnson, Recorder

1. Call to Order

By: President Faro

Time: 4:30 PM

2. Public Comment/Non-Agenda Items

President Faro announced that public comment would be taken on each agenda item. He asked if there was any public comment on non-agenda items. There was none.

3.a - 3.b Consent Calendar

Motion: To approve the Consent Calendar.

By: Director Kane

Seconded by: Director Griffin

Vote: 4-0

Motion Passed

President Faro announced a change to the agenda in that Item 5.a (Audit) would be the next item of business.

5.a Accept The District's Annual Audit For The Period Ending June 30, 2015

Mr. Ahmad Gharaibeh of Vavrinek, Trine and Day reported that the District's financial statements presented fairly in all material respects. The District is in a very solid financial position and has received a clean opinion. Mr. Gharaibeh discussed the new reporting standards under GASB68 for pension plans and though the District's 1996 pension plan is reflected as a financial liability it is not a funding requirement.

Motion: To accept the June 30, 2015 annual audit.

By: Director Kane

Seconded by: Director Griffin

Vote: 4-0

Motion Passed

4. CEO/Staff Reports

CEO & State of the District Reports: Mr. Michelson presented a summary of the eleven guiding principles as outlined in the District's Strategic Plan and chronicled the goals and accomplishments of staff during the past year that are reflective of those guiding principles. The District remains mission driven in that the health of District residents is the only concern.

Healthy Schools: Ms. Kurtzman provided program updates and outlined additional activities. Wellness Coordinators continue to assess mental health needs in schools and communities. The PE+ program is doing very well and has received an award by the State of California for achievement in excellence.

Community Grants: Ms. Kurtzman reported on mid-year status. Priority funding areas align with the District's Strategic Plan - active and healthy living; treatment of priority health conditions; preventive health. The grants new electronic reporting system is capturing previously unreported information and outcomes.

HeartSafe: Mr. Nielsen reported on the second cardiac event held late last month. Several student participants were found to have WPW, an abnormality in the heart that can worsen ventricular fibrillation, a life threatening arrhythmia.

Mr. Nielsen introduced Barbara Bonilla and Sergeant Todd Finato of the Sheriff's Office who presented a video of a 43 year old man who last week suffered complete cardiac arrest and was resuscitated using an AED and Lucas Device which had been provided to first responders by the District.

5.b Presentation: 70 Strong

Mr. Arne Croce, Susan Houston and Tessa Solomon of Peninsula Family Service presented an update of the joint initiative with the District. They explained the many steps involved in developing the program to promote healthy living and social connectedness to the many older residents of the District. The six month effort included a thorough assessment through focus groups, literature reviews, interviews among providers and input from a community advisory committee -- all validating the need to connect older adults with existing services. Several audience members spoke to the importance of offering a program such as 70 Strong.

PFS will present a detailed budget and work plan at the April board meeting.

5.c. Apple Tree Dental Request for \$500,000 Grant to Support Oral Health Services

Dr. Mike Helgeson reported that despite the delay in obtaining licensure, between October-December 2015, the San Mateo Center provided \$367,000 of dental services, screened 335 patients, had 771 comprehensive visits and over 400 visits by children. They currently have three signed contracts with facilities and eight more in the works with community organizations. In addition, Apple Tree is now a full Denti-cal provider. Dr. Helgeson requested the second grant payment of \$500,000 to continue their expansion of the mobile program within District boundaries.

Motion: To approve the second grant payment of \$500,000 to Apple Tree Dental.

By: Director Kane

Seconded by: Director Griffin

After discussion President Faro moved to amend the motion to approve \$250,000 now with the remainder to be paid within this fiscal year after evaluating Apple Tree's performance over the next few months. Directors Kane and Griffin were in favor of the amendment.

Vote: 3-1 with Director Hickey opposed.

Motion Passed

5.d. Director Requests for Future Agenda Items

President Faro asked if any Director had an agenda item request.

Director Hickey requested that the issue of grant policy, as it relates to District residency, be placed on the April meeting agenda.

There was no second and therefore the item will not be placed on the April agenda.

6. Adjourn

Motion: At 6:30 PM adjourn meeting.

By: Director Kane

Seconded by: Director Faro

Vote: 4-0

Motion Passed

The next regular meeting of the Board of Directors of Sequoia Healthcare District is scheduled for 4:30 PM, Wednesday, April 6, 2016, District Conference Room, 525 Veterans Blvd., Redwood City, CA.

Respectfully Submitted,

A handwritten signature in cursive script, appearing to read "Kim Griffin".

Kim Griffin
Secretary