

**MINUTES OF REGULAR MEETING
BOARD OF DIRECTORS
SEQUOIA HEALTHCARE DISTRICT
October 7, 2015
Conference Room, 525 Veterans Boulevard
Redwood City, CA 94063**

<u>Directors Present</u> Director Faro Director Griffin Director Hickey Director Kane Director Shefren	<u>Directors Excused</u>	<u>Also Present</u> Mr. Michelson, CEO Mr. Hudak, Legal Counsel Ms. Johnson, Recorder
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1. Call to Order

By: President Faro
Time: 4:30pm

President Faro announced that public comment will be heard on each agenda item.

2. Public Comment/Non-Agenda Items

Dr. Dick Gregory of Apple Tree Dental announced that the organization has received official licensure and is scheduling appointments and all dentists are now able to bill from the San Mateo location. Thus far, the mobile program has served 118 District residents for screening and assessments and it is anticipated that Apple Tree will reach their goal of 500 residents within the next 30 days.

3.a. - 3.b. Consent Calendar

Director Hickey asked that agenda item 3.c be removed from the Consent Calendar.

Motion: To approve agenda items 3.a (minutes) and 3.b (financials).

By: Director Kane

Seconded by: Director Shefren

Vote: 5-0

Motion Passed

Director Hickey stated that the CEO's performance and salary are not appropriate as part of the Consent Calendar and should be discussed in an open forum.

Motion: To approve agenda item 3.c (increasing CEO salary).

By: Director Shefren

Seconded by: Director Kane

Vote: 4-1 with Director Hickey opposed.

Motion Passed

4. CEO/Staff Reports

Mr. Michelson announced that a group from Sacramento recently visited our District during a tour organized by ACHD. The tour was to highlight some of the programs offered by various districts to educate legislative assistants and committee members on the diversity of healthcare districts within the state.

October 22nd is the Apple Tree's open house and November 2 is the kickoff date for the nursing program capital campaign.

Healthy Schools Initiative: Ms. Kurtzman announced that she has begun interviewing for the position of Grants Program Assistant. Ms. Kurtzman has assumed Jennifer Gabet's responsibilities and is in need of part-time support.

HeartSafe: Mr. Nielsen announced that more than 600 people have been trained in CPR in the last two months. District courses are free to members of the community.

5. a. SFSU Nursing Program

Ms. Sheri Sassarini introduced Dr. Mary Ann Van Dam and Mr. John Warner of SFSU. They discussed program highlights adding that the job status of graduates is now being tracked by the alumni association. Several steps have been taken to reduce costs of the program: successfully negotiating a \$70,000 rent reduction with Cañada college and adjusting class schedules to keep lectures in one space. A major capital campaign projected to raise between \$9 and \$10 million will kick off on November 2.

5.b. Annual Report Preview

Mr. Michelson presented a draft of the Annual Report to the Community. The theme this year was "good health in early years to later years" focusing on programs and stories covering several different age groups. The report will go to approximately 86,000 households and by using Mail Courier, a free delivery service offered by the USPS, and because nearly all of the report was written and photographed in-house this year, the cost will only run about 35 cents per copy.

5.c. Director Requests for Future Agenda Items

President Faro asked if any Director had an agenda item request. There were none.

6. Adjourn to Closed Session

Adjourn to Closed Session For The Purpose Of Conference with Legal Counsel - Anticipated Litigation Government Code Government Code §54956.9(a)

7. Reconvene to Open Session

Reconvene to Open Session. There was no reportable action taken in closed session.

8. Adjourn

Motion: At 6:30 PM adjourn meeting.

By: President Faro

Seconded by: Director Shefren

Vote: 5-0

Motion Passed

The next regular meeting of the Board of Directors of Sequoia Healthcare District is scheduled for 4:30 PM, Wednesday, December 2, 2015, Conference Room, 525 Veterans Blvd., Redwood City, CA.

Respectfully Submitted,



Kim Griffin
Secretary