

**MINUTES OF REGULAR MEETING
BOARD OF DIRECTORS
SEQUOIA HEALTHCARE DISTRICT
June 3, 2015
Conference Room, 525 Veterans Boulevard
Redwood City, CA 94063**

Directors Present

Director Griffin
Director Hickey
Director Kane
Director Shefren

Directors Excused

Director Faro

Also Present

Mr. Michelson, CEO
Mr. Hudak, Legal Counsel
Ms. Johnson, Recorder

1. Call to Order

In President Faro's absence, Director Kane, as Vice President called the meeting to order at 4:30 PM.

2. Public Comment/Non-Agenda Items

Director Griffin reported that she attended the annual ACHD meeting in Monterey. One of the seminars addressed changes to Medicare which will add to the challenges of healthcare providers.

3.a. - 3.c. Consent Calendar

Director Hickey asked that items 3.a and 3.b be removed from the Consent Calendar.

Motion: To approve the remaining agenda item 3.c. (March and April 2015 financial statements).

By: Director Shefren

Seconded by: Director Griffin

Vote: 4-0

Motion Passed

Referencing the April 1st minutes, Director Hickey stated that item 5.b is inaccurate.

Motion: To amend item 5.b.

By: Director Hickey

There was no second to the motion.

Motion: To approve item 3.a (April 1, 2015 minutes) as presented.

By: Director Kane

Seconded by: Director Griffin

Vote: 3-1 with Director Hickey opposed.

Motion Passed

In the May 13, 2015 minutes, Director Hickey noted that the votes shown for agenda items 4.a and 4.b were incorrect.

Motion: To approve item 3.b (May 13, 2015 minutes) as corrected.

By: Director Shefren

Seconded by: Director Kane

Vote: 4-0

Motion Passed

4. CEO & Staff Reports

CEO Report: In addition to Mr. Michelson written report, he announced that leaders of the nursing program are launching a major fundraising campaign on November 2nd.

Healthy Schools: Ms. Kurtzman's formal year-end report was presented at the May 13 special meeting.

HeartSafe program: Mr. Nielsen reported that an additional 1,400 community members have been trained in CPR since the April 1st board meeting.

5.a. Request to Approve Healthy Schools Initiative Budget for 2015-2016 of \$3,222,960

Ms. Kurtzman explained that the \$255,719 increase over last year's budget will allow for expansion of the PE+ program to an additional school, a summer program and additional social and emotional support programs. Major goals for the coming year include further identifying the programs strengths/weaknesses; improving data collection; innovative approaches to social and emotional health needs of students; expansion of HSI newsletter and a pilot breakfast program to low income students.

Ms. Gabet told the Board that of the 18 Letters of Intent received for Healthy Schools grants, 14 are recommended totaling \$265,000. Eight grants are for social-emotional program, three for physical activity and three for nutrition programs.

Motion: To approve Healthy Schools Initiative budget for 2015-2016 of \$3,222,960.

By: Director Shefren

Seconded by: Director Griffin

Vote: 3-1 with Director Hickey opposed.

Motion Passed

Director Shefren expressed concern that the HSI budget keeps increasing and he suggested a study session of the Board as to how to approach this.

5.b. Community Grants Program: Approve Programs Recommended For Funding 2015/2016

Due to personal involvement, Director Kane announced that she will recuse herself from voting on the grant to St. Vincent de Paul and offered the following motion:

Motion: To remove the grant to St. Vincent de Paul for separate consideration.

By: Director Kane

Seconded by: Director Griffin

Vote: 4-0

Motion Passed

Ms. Kurtzman thanked the members of the Grants Committee - Directors Kane and Griffin, Mr. Michelson, Tom Mohr, Ruth West, and Marie Violet. The Committee is requesting funding for 34 agencies totaling \$1.6 million.

Motion: To approve \$1.6 million for the Community Grants program as recommended by the Grants Review Committee.

By: Director Shefren

Seconded by: Director Griffin

Vote: 3-1 with Director Hickey opposed.

Motion Passed

Director Kane recused herself and left the room.

Motion: To table the grant to St. Vincent de Paul

By: Director Hickey

There was no second.

Director Hickey left the room and there was no longer a quorum. The grant to St. Vincent de Paul is therefore tabled until the next meeting of the Board.

Directors Kane and Hickey returned to the meeting.

Several members of the audience from community nonprofit organizations spoke to the importance of the grants program and thanked the Board for their support.

5.c. Consider Adoption of the Proposed Budget for Fiscal Year Ending June 30, 2016

Mr. Michelson anticipates revenue to be approximately \$12 million for 2015-16 due to increased tax revenue. The only significant increase in expense is Mission Hospice at \$500,000 which is contingent upon them finding a location. The result is a budget negative \$535,500 which will be paid from District reserves.

Motion: To approve the proposed budget for fiscal year ending June 30, 2016.

By: Director Shefren

Seconded by: Director Griffin

Vote: 3-1 with Director Hickey opposed

Motion Passed

5.d. Development Agreement Subcommittee Report

Director Shefren reported that he, Director Griffin and Mr. Michelson met again with Michael Blaszyk who proposed reporting to the Board on the financial performance of Sequoia Hospital. His letter was received today but Director Shefren has not had time to review it and will report at a later meeting.

5.e. Amend District Board Policy That Email Communication To And From Directors Relating To District Activities Shall Utilize Their Official District Email Address As Listed On The District Website.

Director Hickey suggested that all Directors have and use a District email address for communications between one another and with District staff.

Motion: Amend District board policy that email communication to and from Directors relating to District activities shall utilize their official District email address as listed on the District website. The CEO shall ensure that Directors are provided the instructions and access codes for such bi-directional utilization and are encouraged to access their District email in a timely manner.

By: Director Hickey

There was no second.

5.f. Director Requests for Future Agenda Items

Director Kane asked if any Director had an agenda item request. There were none.

6. Adjourn

Motion: At 6:05 adjourn meeting.

By: Director Kane

Seconded by: Director Griffin

All in favor

Motion Passed

The next regular meeting of the Board of Directors of Sequoia Healthcare District is scheduled for 4:30 PM, Wednesday, August 5, 2015, District Conference Room, 525 Veterans Blvd., Redwood City, CA.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Kim Griffin". The signature is written in a cursive, flowing style.

Kim Griffin
Secretary