



**Sequoia
Healthcare
District**


525 Veterans Blvd.
Redwood City, CA 94063

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**A G E N D A
SEQUOIA HEALTHCARE DISTRICT
BOARD OF DIRECTORS MEETING
4:30, Wednesday, June 3, 2015
Conference Room, 525 Veterans Boulevard
Redwood City, CA 94063**

1. Call To Order And Roll Call
2. Public Comment On Non-Agenda Items*
- ACTION 3. Consent Calendar - President Faro
 - a. Approve April 1, 2015 Regular Meeting Minutes
 - b. Approve May 13, 2015 Special Meeting Minutes
 - c. Accept March And April 2015 Financial Statements
4. CEO/Staff Reports
5. New Business
 - a. Request to Approve School Health Initiative Budget for 2015-2016 of \$3,222,960 - Ms. Kurtzman
 - ACTION b. Consider Grant Committee Recommendations For 2015-2016 for Funding Caring Community Awards - Ms. Kurtzman
 - ACTION c. Consider Adoption Of Proposed Budget For Fiscal Year Ending June 30, 2016 - Mr. Michelson
 - d. Report From The Development Agreement Subcommittee - Director Shefren
 - ACTION e. Amend District Board Policy That Email Communications To And From Directors Relating To District Activities Shall Utilize Their Official District Email Addresses Which Are To Be Listed On The District Website. The CEO Shall Ensure That Directors Are Provided The Instructions And Access Codes For Such Bi-Directional Utilization And Are Encouraged To Access Their District Email In A Timely Manner - Director Hickey
 - ACTION f. Director Requests For Future Agenda Items - Board Policy 8.3 - President Faro
6. Adjourn. The Next Regular Meeting Of The Board Of Directors Of Sequoia Healthcare District Is Scheduled For 4:30 PM, Wednesday, August 5, 2015, District Conference Room, 525 Veterans Blvd., Redwood City, CA 94063


Arthur Faro, Board President

*Public comment will be taken for each agenda item prior to the board's consideration on that item.

Any writings or documents provided to a majority of the Board of Directors regarding any item on this agenda will be made available for public inspection at the District office, 525 Veterans Blvd., Redwood City, CA, during normal business hours. Please telephone 650-421-2155 to arrange an appointment.

If you are an individual with a disability and need an accommodation to participate in this meeting, please contact Sequoia Healthcare District at least 48-hours in advance at 650-421-2155.

**MINUTES OF REGULAR MEETING
BOARD OF DIRECTORS
SEQUOIA HEALTHCARE DISTRICT
April 1, 2015
Conference Room, 525 Veterans Boulevard
Redwood City, CA 94063**

Directors Present

Director Faro
Director Griffin
Director Hickey
Director Shefren

Directors Unexcused

Director Kane

Also Present

Mr. Michelson, CEO
Mr. Hudak, Legal Counsel
Ms. Johnson, Recorder

1. Call to Order

By: President Faro

Time: 4:30pm

2. Public Comment/Non-Agenda Items

President Faro asked if there was any public comment on non-agenda items. He thanked Director Shefren for his time as serving as Board President.

President Faro announced that public comment will be taken on each agenda item.

3.a. - 3.b. Consent Calendar

President Faro asked if there was any public comment on the Consent Calendar.

Director Hickey requested that the financial statements be removed from the Consent Calendar.

Motion: To approve the minutes, agenda item 3.a of the Consent Calendar.

By: Director Shefren

Seconded by: Director Griffin

Vote: 3-0-1

Motion Passed

Director Hickey questioned a line item on the balance sheet. Mr. Michelson explained it was a reimbursement for an overpayment to an employee on disability.

Motion: To approve agenda item 3.b, January and February financial statements.

By: Director Shefren

Seconded by: Director Griffin

Vote: 3-0-1

Motion Passed

4. CEO Report

President Faro asked if there was any public comment on the CEO or staff reports. There was none.

Mr. Michelson reported that the District was the recipient of StarVista's Visionary award. He also announced the dates of ACHD's Legislative Days and Annual Meeting.

Apple Tree Dental will be presenting a performance report to the Board in either August or October.

Healthy Schools Initiative/Community Grants: Ms. Kurtzman reported that several hundred

people attended the annual Healthy School Summit in San Carlos.

Final applications are due for Community Grants and the committee's recommendation will be presented at the special Board meeting on May 13.

Healthy School Grants/PE+: Ms. Gabet told the Board that she is continuing to work with grant recipients. As a separate project, she has been working with St. Anthony de Padua and they have agreed to remove some of the less nutritious dessert items from their pantry offerings and downsize the serving portions.

HeartSafe: Mr. Nielsen announced that the March 22nd cardio screening event at Sequoia High School was a huge success. Out of 621 kids screened, four were identified with abnormalities and referred to private physicians for further testing.

5.a. Grant Request From Ravenswood Family Health Center for \$750,000 a year for three years of funding July 1, 2015-June 30, 2018

President Faro asked if there was public comment on this item. There was none.

The current cost for RFHC to provide comprehensive health care to District residents is \$4.4 million of which \$1.8 million is to uninsured District residents. Ms. Luisa Bauda presented an overview of several of the proposed grant objectives: increasing the number of district resident patients; providing access to pharmacy and podiatry services; and achieving level three patient centered medical home accreditation.

In response to a question from Director Hickey, Ms. Bauda stated that Ravenswood uses zip codes to identify District residents. Director Hickey disputed the accuracy of tracking with zip code. Mr. Michelson responded that the grant amount Ravenswood is requesting covers a relatively small portion of the total cost of care for District residents. He will work with Ravenswood to more accurately track the number of District resident patients.

Motion: To approve a grant of \$750,000 a year for three years starting July 1, 2015 through June 30, 2018.

By: Director Griffin

Seconded by: President Faro

Director Shefren suggested that fully funding the request based on goals is too aggressive and asked that the motion be amended to provide \$700,000 in years one and two and review after one year.

Director Griffin and Director Faro agreed to amending the motion for a two year grant of \$700,000 for 2015-16 with the second year 2016-17 dependent upon Ravenswood meeting their service goals

Vote: 3-0-1 with Director Hickey opposed

Motion Passed

5.b. Request From Samaritan House for Three Years of Funding 2015-16 \$663,000; 2016-17 \$683,000 and 2017-18 \$703,000 plus one-time funding for building alterations of \$53,000 and mental Health planning of \$35,000

President Faro asked if there was public comment on this item. There was none.

Director Shefren announced that he is currently volunteering at Samaritan House and will therefore recuse himself from this discussion and vote and he left the room.

Dr. Jason Wong, Medical Director of Samaritan House Free Clinic of Redwood City updated the Board on clinic operations. Executive Director, Bart Charlow, reported that the three

year grant funds will allow for a facility upgrade, redi-care clinics that will take care to where the patients are, care coordination, a food pharmacy and nutritional education. Mr. Charlow stressed that even with the inception of the Affordable Care Act there are approximately 74,000 San Mateo County residents who are not able to access health care and are ineligible for any type of coverage. Samaritan House is their safety net.

Motion: To approve the one-time grant request for \$52,537 and the mental health one year request of \$35,000 and an operations grant for two years 2015-2017.

By: President Faro

At this point in the meeting, Director Hickey announced that he was leaving the room and there would no longer be a quorum present to vote on this request.

The item is considered tabled.

Director Shefren returned to the meeting.

5.c. Report on new projects from San Mateo Medical Center

President Faro asked if there was public comment on this item. There was none.

Dr. Susan Ehrlich thanked the Board for its support of \$17.5 million over the past 7 years. The presentation today is to provide background on new SMMC projects. She discussed the proposed expansion of the Ron Robinson Senior Care Center to provide comprehensive care for older adults at a new satellite facility at the Fair Oaks Health Center. She also expressed interest in establishing a transition from hospital to home program. The Keller Center for Family Violence Intervention would receive assistance providing additional community outreach. The center is a critical community and regional resource.

Dr. Ehrlich would like to return at a later meeting to present a formal grant request for \$1 million a year for three years to support these programs.

5.d. Report on Sequoia 70 from Peninsula Family Services

President Faro asked if there was public comment on this item. There was none.

Mr. Croce previewed a proposal for the design and development phase of Sequoia 70: Healthy Living in the Third Age. The goals and objectives of the program are to assist older adults age 70 and over to connect to existing community services to improve their health and wellness, maintain independence, stay in their own homes and reduce the burden on emergency, medical and public services. Mr. Croce reported that a formal grant request for \$82,000 will be presented to the Board at a later meeting to fund the design and development of the program. Director Shefren noted that this project was initiated by the District to partner with Peninsula Family Services.

5.e. Development Agreement Subcommittee Report

President Faro asked if there was public comment on this item. There was none.

Director Shefren reported that he, Director Griffin and Mr. Michelson recently met with Glenna Vaskelis, Michael Blaszyk and Kim Osbourne to discuss how they think Dignity's new relationship with Palo Alto Medical Foundation will impact the transfer agreement and Sequoia's revenues. The same group is to meet with the subcommittee again on April 3rd and indicated they will provide more information on the PAMF contract and expected performance impact but only verbally. The Board can then consider next steps.

5.f. Director Requests for Future Agenda Items

President Faro asked if any Director had an agenda item request.

Director Shefren would like to see a discussion of a board member who intentionally leaves during a meeting to prevent a vote and if that is a violation of the director's oath of office and consider Board condemnation of such conduct.

Director Griffin seconded the motion and the item will be on the agenda for the next regular meeting.

Director Hickey asked that an action item be added to research the Sequoia Healthcare District email link on the website to allow reply from the SHD address rather than his personal email address. President Faro stated that this does not need to be an agenda item and asked Mr. Michelson to research if this can be done and report back to the Board.

6. Adjourn to Closed Session

Adjourn to Closed Session Pursuant To Government Code Section 54956.8: CONFERENCE WITH REAL PROPERTY NEGOTIATOR

Property: 525 Veterans Avenue, Redwood City, California

Agency Negotiator: Lee Michelson

Negotiating Party: Barry Swenson Builder

Under negotiation: Price and terms of payment

7. Reconvene to Open Session

Reconvene to Open Session. There was no reportable action taken in closed session.

8. Adjourn

Motion: At 6:30 adjourn meeting.

By: President Faro

Seconded by: Director Griffin

All in favor

Motion Passed

A Special Meeting of the Board is scheduled for 4:30, Wednesday, May 13, 2015 to review the Community Grants requests and other topics including an end of school year report on the Healthy School Initiative.

The next regular meeting of the Board of Directors of Sequoia Healthcare District is scheduled for 4:30 PM, Wednesday, June 3, 2015, District Conference Room, 525 Veterans Blvd., Redwood City, CA.

Respectfully Submitted,

Kim Griffin
Secretary

<p style="text-align: center;">MINUTES OF SPECIAL MEETING BOARD OF DIRECTORS SEQUOIA HEALTHCARE DISTRICT May 13, 2015 Conference Room, 525 Veterans Boulevard Redwood City, CA 94063</p>		
<p><u>Directors Present</u> Director Faro Director Griffin Director Hickey Director Kane Director Shefren</p>	<p><u>Directors Absent</u></p>	<p><u>Also Present</u> Mr. Michelson, CEO Mr. Hudak, Legal Counsel Ms. Johnson, Recorder</p>
<p style="text-align: center;"><u>1. Call to Order</u></p>		
<p>By: President Faro Time: 4:30pm</p>		
<p style="text-align: center;"><u>2. Public Comment/Non-Agenda Items</u></p>		
<p>President Faro asked if there was any public comment on non-agenda items. Bart Charlow introduced Robert Rideau, the new dental director at the Samaritan House Free Clinic.</p> <p>President Faro announced that public comment will be taken on each agenda item.</p>		
<p style="text-align: center;"><u>3.A. Request From Samaritan House For Three Years Of Funding 2015-16 \$663,000; 2016-17 \$683,000 And 2017-18 \$703,000 Plus One-Time Funding For Building Alterations Of \$53,000 And Mental Health Planning Of \$35,000</u></p>		
<p>Director Shefren, who volunteers at Samaritan House, recused himself and left the room.</p> <p>Director Kane apologized for her absence at the last meeting and said that she had listened to the audio of the meeting and reviewed the presentation.</p> <p>Mr. Charlow reported that he has verified the percentage of District residents served by the Redwood City Free Clinic as 91.3% not 92% as indicated in information provided to the Board last month.</p> <p>Motion: To approve a one-time grant request for building alterations of \$53,000; a one-year grant for mental health capacity building of \$35,000 and an operations grant for three years of \$2,048,327.</p> <p>By: President Faro Seconded by: Director Kane Vote: 3-1-1 Director Hickey opposed Motion Passed</p> <p>Director Hickey stated that Samaritan House numbers need to be audited.</p> <p>Director Shefren returned to the room.</p>		
<p>President Faro announced a change in the order of the agenda and moved to Item 4.D.</p>		
<p style="text-align: center;"><u>4.d. Consider Censoring Or Similar Action Pertaining To Board Member Hickey's Conduct At April 1, 2015 Board Meeting</u></p>		
<p>Director Shefren offered the following motion: The Sequoia Healthcare District Board advises Director Hickey that his interference with the voting process on April 1, 2015 violated the clear intent and spirit of the District's mission. His conduct was insulting to the potential grantee and to all of the underserved members of our community. His</p>		

decision to leave the meeting room to prevent a quorum after the presentation by the proposed grantee wasted the time of the presenter, staff and members of the public. While the Board recognizes Director Hickey's right to oppose grants, even though they are consistent with the mission of the public agency he was elected to serve, the proper course is to vote against the motions, not leave the room in a cowardly procedural antic. His actions reflect poorly on the District, the other Board members and staff. He is admonished not to repeat this behavior.

Seconded by: Director Kane

Vote: 4-0-1 with Director Hickey abstaining.

Motion Passed

Director Hickey defended his action stating that the policy allowing two board members out of three to approve the grant left him no other option than to leave the room and he will do the same thing in the future until the policy is changed.

4.a Grant Request For Sequoia 70 From Peninsula Family Services For \$82,400

Mr. Arne Croce introduced the Sequoia 70 project team. Additional information was provided to the Board regarding personnel, operating, administrative and subcontracting costs.

Motion: To approve a grant of \$82,400 for Sequoia 70's design and development process.

By: Director Shefren

Seconded by: Director Griffin

Vote: 4-0-1 with Director Hickey opposed.

Motion Passed

4.b. Grant Request From San Mateo Medical Center For Three Years Of Funding: Year One \$470,000; Years Two And Three \$932,000

Mr. Michelson reported that after last month's meeting, Dr. Ehrlich reviewed costs of the programs to make sure that if funds came from any other sources that District funds would not be requested for either of these programs.

Motion: To approve a three-year grant of \$143,000 per year for expansion of the Ron Robinson Senior Care Center to the Fair Oaks Health Center.

By: Director Shefren

Seconded by: President Faro

Vote: 4-0-1 with Director Hickey opposed.

Motion Passed

Director Shefren expressed concern that the county may not step up with funds for the Transition Program and offered the following -

Motion: To approve a grant for the Community Care Transitions Program as follows: 100% of Year One Up To \$326,000; 50% of Year Two Up To \$394,500; 25% of Year Three Up To \$197,250.

By: Director Shefren

Seconded by: Director Kane

Vote: 4-0-1 with Director Hickey opposed.

Motion Passed

4.c. Healthy Schools Initiative End Of School Year Report

Ms. Kurtzman reviewed school district activities and the importance of the school Wellness Coordinators. There are now nine coordinators within the eight school district partners reaching nearly 32,000 students and 800 school staff. She highlighted accomplishments for the school year - 5 additional Wellness Coordinators, a newsletter pilot in San Carlos and web and social media improvements.

Mrs. Gabet provided an overview of the school-based grants and the PE+ program. She emphasized the importance of the program's nonprofit partners and the success of leveraging relationships thereby increasing the overall number of students served.

4.e. Director Requests for Future Agenda Items

President Faro asked if any Director had an agenda item request. There were none.

5. Adjourn

Motion: At 6:30 adjourn meeting.

By: President Faro

Seconded by: Director Griffin

Vote: 5-0

Motion Passed

The next regular meeting of the Board of Directors of Sequoia Healthcare District is scheduled for 4:30 PM, Wednesday, June 3, 2015, District Conference Room, 525 Veterans Blvd., Redwood City, CA.

Respectfully Submitted,

Kim Griffin
Secretary

SEQUOIA HEALTHCARE DISTRICT
Balance Sheet

Agenda Item No. 3.c
Board of Directors Meeting
8/6/14

	July	August	September	October	November	December	January	February	March	April	May	June
ASSETS												
Current Assets												
Cash (WF-MMA)	\$ 1,178,273.77	\$ 2,778,833.59	\$ 2,179,314.22	\$ 1,779,741.38	\$ 2,280,141.37	\$ 4,880,813.23	\$ 1,681,703.09	\$ 1,431,982.83	\$ 1,232,247.18	\$ 3,332,718.23	\$ 3,333,425.93	\$ 2,484,028.41
Cash (WF)	247,688.23	43,489.47	77,458.67	240,885.27	467,635.17	174,014.89	763,674.68	107,393.41	85,875.01	253,224.62	895,372.60	136,578.30
Cash from Investments	748,711.70	748,711.70	748,711.70	748,711.70	748,711.70	748,711.70	748,711.70	748,711.70	748,711.70	748,711.70	748,711.70	748,711.70
Cash Equivalents	14,237,091.51	11,223,661.51	11,260,463.51	11,282,038.51	11,298,743.51	11,279,648.51	11,311,387.51	11,393,947.51	11,305,764.51	11,336,653.51	11,368,159.51	11,378,327.51
J. Gabet Reimbursement									830.77	646.15	461.53	276.91
Accounts Receivable	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	194,931.34
Total Current Assets	16,411,765.21	14,794,696.27	14,265,948.10	14,051,376.86	14,795,231.75	17,083,188.33	14,505,476.98	13,682,035.45	13,373,429.17	15,671,954.21	16,346,131.27	14,942,854.17
Prepaid Expenses	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	118,995.00
Total Other Assets												118,995.00
Property, Plant & Equipment												
Land	138,927.00	138,927.00	138,927.00	138,927.00	138,927.00	138,927.00	138,927.00	138,927.00	138,927.00	138,927.00	138,927.00	138,927.00
Land Improvements	144,158.05	144,158.05	144,158.05	144,158.05	144,158.05	144,158.05	144,158.05	144,158.05	144,158.05	144,158.05	144,158.05	144,158.05
Buildings	1,249,382.30	1,249,382.30	1,249,382.30	1,249,382.30	1,249,382.30	1,249,382.30	1,249,382.30	1,249,382.30	1,249,382.30	1,249,382.30	1,249,382.30	1,249,382.30
Building Improvements	513,129.57	513,129.57	513,129.57	513,129.57	513,129.57	513,129.57	513,129.57	513,129.57	513,129.57	513,129.57	513,129.57	513,129.57
Tenant Improvements	215,113.29	215,113.29	215,113.29	215,113.29	215,113.29	215,113.29	215,113.29	215,113.29	215,113.29	215,113.29	215,113.29	215,113.29
Improvements-Classroom	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	5,859.28	6,984.28
Equipment	60,169.05	60,169.05	60,169.05	60,169.05	60,169.05	60,169.05	60,169.05	60,169.05	68,615.18	68,615.18	68,615.18	68,615.18
Furniture	28,259.91	28,259.91	28,259.91	28,259.91	28,259.91	28,259.91	28,259.91	28,259.91	28,259.91	28,259.91	28,259.91	28,259.91
Accumulated Depreciation	(1,585,644.62)	(1,592,039.28)	(1,598,433.94)	(1,604,828.60)	(1,611,223.26)	(1,617,617.92)	(1,624,012.58)	(1,630,407.24)	(1,636,801.90)	(1,643,196.56)	(1,649,591.22)	(1,655,985.88)
Net Property/Plant/Equipment	763,494.55	757,099.89	750,705.23	744,310.57	737,915.91	731,521.25	725,126.59	718,731.93	720,783.40	714,388.74	713,853.36	708,583.70
Total Assets	17,175,259.76	15,551,796.16	15,016,653.33	14,795,687.43	15,533,147.66	17,814,709.58	15,230,603.57	14,400,767.38	14,094,212.57	16,386,342.95	17,059,984.63	15,770,432.87
LIABILITIES & FUND BALANCE												
Current Liabilities												
Accounts Payable	\$ 3,750.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 24,063.12
Deposit Payable	3,165.00	3,165.00	3,165.00	3,165.00	3,165.00	3,165.00	3,165.00	3,165.00	3,165.00	3,165.00	3,165.00	3,165.00
Grants Payable	1,817,418.96	1,473,384.96	1,473,384.96	1,473,384.96	1,473,384.96	794,801.96	204,801.96	149,801.96	149,801.96	55,258.00	0.00	1,482,403.60
Accrued Payroll	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	14,199.61
Total Current Liabilities	1,824,333.96	1,476,549.96	1,476,549.96	1,476,549.96	1,476,549.96	797,966.96	207,966.96	152,966.96	152,966.96	58,423.00	3,165.00	1,523,831.33
Fund Balances												
Invested in Capital Assets	766,724.21	766,724.21	766,724.21	766,724.21	766,724.21	766,724.21	766,724.21	766,724.21	766,724.21	766,724.21	766,724.21	766,724.21
Fund Balance	16,670,942.38	16,670,942.38	16,670,942.38	16,670,942.38	16,670,942.38	16,670,942.38	16,670,942.38	16,670,942.38	16,670,942.38	16,670,942.38	16,670,942.38	16,670,942.38
Net Surplus/Loss	(2,086,740.79)	(3,362,420.39)	(3,897,563.22)	(4,118,529.12)	(3,381,068.89)	(420,923.97)	(2,415,029.98)	(3,189,866.17)	(3,496,420.98)	(1,109,746.64)	(380,846.96)	(3,191,065.05)
Total Fund Balance	15,350,925.80	14,075,246.20	13,540,103.37	13,319,137.47	14,056,597.70	17,016,742.62	15,022,636.61	14,247,800.42	13,941,245.61	16,327,919.95	17,056,819.63	14,246,601.54
Total Liabilities & Fund Balance	17,175,259.76	15,551,796.16	15,016,653.33	14,795,687.43	15,533,147.66	17,814,709.58	15,230,603.57	14,400,767.38	14,094,212.57	16,386,342.95	17,059,984.63	15,770,432.87

SEQUOIA HEALTHCARE DISTRICT
Income Statements

Agenda Item No.3.c
Board of Directors Meeting
6/3/15

	July	August	September	October	November	December	January	February	March	April	May	June	Year to Date	Budget 14-15
INCOME														
Rental Income	3,559.86	3,559.86	3,844.64	3,703.45	3,703.45	3,703.45	3,703.45	3,703.45	3,703.45	3,703.45			36,888.51	44,400.00
Tax Revenue	0.00	10,945.29	0.00	455,353.40	458,455.03	4,023,021.15	316,300.97	509,311.99	45,393.09	3,016,092.88			8,834,873.80	9,500,000.00
Investment Income	(10,522.00)	22,439.00	(16,474.00)	35,964.00	23,013.00	(21,327.00)	57,103.00	(18,539.00)	32,609.00	7,064.00			111,330.00	100,000.00
Interest Income	478.96	422.57	402.86	414.32	404.51	827.98	1,148.91	802.27	694.16	791.28			6,387.82	6,000.00
Pension Income	0.00	0.00	0.00	0.00	0.00	2,600,000.00	0.00	0.00	0.00	0.00			2,600,000.00	2,600,000.00
ROI-Sequoia Hospital ESIDA	0.00	0.00	0.00	351,987.05	0.00	0.00	0.00	0.00	0.00	0.00			351,987.05	-
Total Income	(6,483.18)	37,366.72	(12,226.50)	847,422.22	485,575.99	6,606,225.58	378,256.33	495,278.71	82,399.70	3,027,651.61			11,941,467.18	12,250,400.00
EXPENSES														
Administrative Expenses														
Admin. Expense	323.57	631.24	3,103.49	594.42	486.83	764.77	418.79	988.93	1,154.51	1,229.44			9,695.99	13,000.00
Admin. Payroll	16,897.63	20,196.44	17,107.56	18,645.85	17,107.56	17,107.57	27,250.67	17,843.23	17,843.18	17,887.66			187,887.35	232,000.00
Board Health Insurance	3,505.80	3,505.80	3,505.80	2,416.56	3,505.80	9,512.34	9,628.57	4,147.21	2,950.19	1,266.62			43,944.69	60,000.00
Employee Health Insurance	5,041.29	4,604.74	1,824.70	2,402.24	3,947.44	3,061.34	3,219.35	4,087.12	3,401.10	2,390.30			33,979.62	48,000.00
Employee Retirement Benefit	923.61	2,179.16	1,468.78	1,525.94	1,468.78	1,468.78	2,203.17	1,478.73	1,495.37	1,473.74			15,686.06	18,000.00
Investment Fees	0.00	0.00	0.00	0.00	3,750.00	0.00	14,830.46	3,750.00	6,933.42	0.00			29,263.88	48,000.00
Office Supplies/Equip Maint	453.44	559.09	549.58	357.86	1,027.55	670.21	452.68	437.84	558.17	223.02			5,289.44	7,500.00
Purchased Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00			0.00	50,000.00
Accounting fees	0.00	0.00	0.00	0.00	17,000.00	0.00	0.00	0.00	0.00	0.00			17,000.00	19,000.00
Board Expense	0.00	71.31	0.00	105.00	70.85	28.69	28.13	20.00	308.81	1,595.46			2,228.25	8,000.00
Associations/Membership	0.00	7,500.00	180.00	0.00	0.00	0.00	0.00	0.00	10,000.00	300.00			17,980.00	17,800.00
Communications	539.13	0.00	0.00	29,472.68	0.00	0.00	0.00	708.77	999.56	0.00			31,720.14	25,000.00
Public Relations	1,350.00	0.00	360.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00			1,710.00	30,000.00
Web Site/IT	8,115.00	1,012.88	2,007.50	3,743.55	1,345.62	10,840.00	1,520.00	1,952.82	3,552.96	1,487.00			35,577.33	30,000.00
Insurance/D&O	26,832.00	(48.50)	171.00	0.00	(2,732.50)	0.00	0.00	(2,732.50)	0.00	0.00			21,489.50	21,000.00
Election Fees	0.00	0.00	0.00	0.00	0.00	0.00	0.00	177,910.37	0.00	0.00			177,910.37	200,000.00
LAFCO fees	0.00	0.00	0.00	0.00	8,369.00	0.00	0.00	0.00	0.00	0.00			8,369.00	10,000.00
Legal Fees	0.00	2,570.00	4,357.00	826.00	2,007.50	964.00	1,423.00	141.75	2,551.50	189.00			15,029.75	20,000.00
Bank Fees	0.00	0.00	0.00	0.00	0.00	30.02	0.00	0.00	0.00	0.00			30.02	100.00
Total Admin. Expenses	63,981.47	42,782.16	34,635.41	60,090.10	57,354.43	44,447.72	60,974.82	210,734.27	51,748.77	28,042.24	0.00	0.00	654,791.39	857,400.00
Pension Plan Expense	0.00	0.00	0.00	0.00	0.00	2,600,000.00	0.00	0.00	0.00	0.00	0.00	0.00	2,600,000.00	2,600,000.00
Total Admin. With Pension Plan	63,981.47	42,782.16	34,635.41	60,090.10	57,354.43	2,644,447.72	60,974.82	210,734.27	51,748.77	28,042.24	0.00	0.00	3,254,791.39	3,457,400.00
Property Expenses														
Maintenance	1,030.00	1,613.94	1,100.00	1,427.94	1,667.60	1,350.00	1,288.22	1,428.00	2,578.00	2,403.18			15,886.88	30,000.00
Utilities	1,243.47	1,838.71	3,027.29	1,869.70	2,807.66	2,875.59	1,594.05	2,512.75	2,462.55	1,189.39			21,421.16	26,000.00
Property Insurance	1,678.51	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00			1,678.51	2,000.00
Depreciation	6,077.50	6,077.50	6,077.50	6,077.50	6,077.50	6,077.50	6,077.50	6,077.50	6,077.50	6,077.50			60,775.00	80,000.00
Total Property Expenses	10,029.48	9,530.15	10,204.79	9,375.14	10,552.76	10,303.09	8,959.77	10,018.25	11,118.05	9,670.07	0.00	0.00	99,761.55	138,000.00

SEQUOIA HEALTHCARE DISTRICT
Income Statements

Agenda Item No.3.c
Board of Directors Meeting
6/3/15

	July	August	September	October	November	December	January	February	March	April	May	June	Year to Date	Budget 14-15
Grant Expenses														
Grant Admin Expenses	0.00	39.85	400.00	547.03	153.56	22,554.35	434.59	949.12	4,645.17	319.21			30,042.88	6,000.00
Grant Admin Payroll	5,623.41	6,766.83	5,840.66	5,840.66	5,840.66	5,840.65	9,187.01	6,024.48	6,024.39	5,979.97			62,968.72	72,000.00
Children's Health Initiative	0.00	675,000.00	0.00	0.00	0.00	0.00	0.00	675,000.00	0.00	0.00			1,350,000.00	1,350,000.00
SFSU Nursing Program	0.00	0.00	0.00	0.00	470,237.00	0.00	0.00	0.00	0.00	0.00			470,237.00	475,000.00
Samaritan House Grant	165,674.00	0.00	0.00	165,674.00	0.00	0.00	165,674.00	0.00	0.00	165,674.00			662,696.00	663,000.00
Other Grants	24,500.00	1,250.00	0.00	5,000.00	0.00	0.00	5,750.00	3,388.52	4,000.00	1,500.00			45,388.52	60,000.00
San Mateo Medical Ctr. So County	0.00	0.00	0.00	0.00	0.00	0.00	500,000.00	0.00	0.00	0.00			500,000.00	1,000,000.00
Ravenswood-Belle Haven Clinic	0.00	0.00	0.00	0.00	0.00	0.00	0.00	250,000.00	0.00	0.00			250,000.00	500,000.00
Community Grants Program	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00			0.00	1,350,000.00
Chronic Disease Management	0.00	1,351.25	665.00	4,298.04	303.16	4,913.76	788.87	2,442.01	5,635.24	5,840.62			26,237.95	30,000.00
Apple Tree Dental	250,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00			250,000.00	500,000.00
Total Grant Expenses	445,797.41	684,407.93	6,905.66	181,359.73	476,534.38	33,308.76	681,834.47	937,804.13	20,304.80	179,313.80	0.00	0.00	3,647,571.07	6,006,000.00
Program Expenses														
HeartSafe Admin Expense	0.00	15,101.12	222.08	353.48	99.79	272.73	415.66	80.51	2,023.48	8,009.88			26,578.73	20,950.00
HeartSafe Payroll	3,965.86	5,751.12	4,534.60	4,534.60	4,534.60	4,534.60	7,058.34	4,802.40	5,250.48	4,668.52			49,635.12	59,650.00
HeartSafe Training & Equipment	442.55	236.00	0.00	1,548.71	5,099.31	58.03	721.67	0.00	0.00	0.00			8,106.27	67,400.00
School Health Admin	585.00	919.68	5,317.89	5,447.82	3,821.32	3,544.85	1,382.47	5,996.80	27,676.00	2,789.60			57,481.43	57,000.00
School Health Payroll	9,608.89	12,488.49	10,572.62	10,572.65	10,572.62	10,572.60	16,271.78	10,632.22	10,572.75	10,572.69			112,437.31	136,500.00
Gabet salary expense adjust	184.62	92.29	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00			276.91	
School Health Grants	118,750.00	188,466.50	87,500.00	155,204.29	124,670.88	135,116.62	179,994.58	330,156.50	311,062.24	167,853.37			1,798,774.98	2,777,000.00
Total Program Expenses	133,536.92	223,055.20	108,147.19	177,661.55	148,798.52	154,099.43	205,844.50	351,668.43	356,584.95	193,894.06	0.00	0.00	2,053,290.75	3,118,500.00
Total Expenses	653,345.28	959,775.44	159,893.05	428,486.52	693,240.09	2,842,159.00	957,613.56	1,510,225.08	439,756.57	410,920.17	0.00	0.00	9,055,414.76	12,719,900.00
Net Surplus/Loss	(659,828.46)	(922,408.72)	(172,119.55)	418,935.70	(207,664.10)	3,764,066.58	(579,357.23)	(1,014,946.37)	(357,356.87)	2,616,731.44	0.00	0.00	2,886,052.42	(469,500.00)



2015-16 HSI Budget At A Glance

	Recommended Allocation 2015-16	Allocation 2014-15	Difference
Direct to Schools	\$1,952,580	\$1,897,000	ⁱ \$55,580
Program Management	\$183,851.76	\$136,000	ⁱⁱ \$47,851.76
Special Programs	\$769,028	\$680,000	ⁱⁱⁱ \$86,988
Grants to Non-profits	\$265,000	\$225,000	\$40,000
Other Expenses	\$52,500	\$52,000	\$500
Total Budget Projection 2015-16	\$3,222,960	\$2,970,000	\$255,719

ⁱ Increase in **funding directly to schools** due to COLA for some SHD funded staff positions and increase in social emotional support services

ⁱⁱ Increase in **program management** costs will allow for a part time contractor to mainly assist schools with data collection and program assessment and wellness policy renewal

ⁱⁱⁱ The nearly \$87,000 increase in **special programs** is mainly due to an increase in PE+ programming

Projected Budget 2015-16 Narrative

Overview:

Our expansion of wellness coordinators across all 8 school districts in 2014-15 has greatly enhanced our ability to further develop projects and identify new potentially impactful ones. For 2015-16, we are requesting a total of \$3,222,960. This reflects an increase of \$256,000 from the current \$2,970,000. This increase will help us to expand the PE+ program to include an additional school as well as a summer program, provide additional social and emotional support programs to help meet an over-growing demand for services, and add a part-time evaluation and technical support contractor to assist school districts in evaluating program outcomes, strategically set goals, confirm priorities and refine action plans. Healthy School Initiative goals for 2015-16 include:

- Further identify strengths and weaknesses of school district health and safety policies and programs and develop plans for improvements.
- Explore innovative and economical approaches to address the complex social and emotional health needs of students
- Determine a plan for large scale outcomes assessment and impact measures
- Expansion of HSI newsletter
- Pilot breakfast program to low income students

Budget:

Total Budget Requested 2015-16	2014-15	Difference
\$3,222,960	\$2,970,000	+\$255,719

Direct funding to school districts:

2015-16	2014-15	Difference
\$1,952,580	\$1,897,000	+\$55,580

Nearly 65% of the total budget is allocated to school districts to support key wellness staff and programs. Total does not include 3rd party contractors or PE+ program staff.

- Direct staff (n=27): \$1,457,500
- Subcontracted services: \$440,000
- Materials, curriculum, training: \$55,000

Special Programs and PE+:

2015-16	2014-15	Difference
\$769,028	\$682,040	86,988

PE+: As the PE+ program continues to grow in depth and breadth, so has its popularity. This year we will add 1 more school for a total of 11 schools and will also pilot a summer program. The Redwood City School District will contribute \$98,000 toward the cost of PE+ and each of the 11 schools contributes between \$8,000 and \$16,000 (based on a sliding fee scale).

2014-15 PE+ budget= \$680,000	2015-16 PE+ budget= \$743,028 <ul style="list-style-type: none"> • Add Adelante school (\$41,000) • Summer program (\$18,028) • Misc equipment, data entry (\$5,500)
2014-15 Other Special Programs= \$2,040.	2015-16 = \$23,960 <ul style="list-style-type: none"> • continuation and expansion of HSI newsletter (\$5,000) • Pilot breakfast program to low income students (\$6,000) • HSI mini-grants: \$15,000

Program Management:

2015-16	2014-15	Difference
\$183,851	\$136,000	\$47,851

Increase in **program management** costs will allow for a part time contractor to mainly assist schools with data collection and program assessment and wellness policy renewal. Will also help coordinate efforts of school district staff to develop systematic and economics approaches to address the social and emotional health needs of students Only minor adjustments for COLA are recommended for current program management staff.

Other program expenses:

2015-16	2014-15	Difference
\$52,500	\$52,000	\$500

These costs include RWC 2020 membership fees, supplies, travel for conferences, staff training and development, promotional materials and ongoing website development and maintenance. The small increase of \$500 over last year is for staff training and development.

HSI Grants:

2015-16	2014-15	Difference
\$265,000	\$225,000	+\$40,000

There are 14 grants recommended for the 2015-16 grants cycle out of 19 requests. Total amount in requests: \$469,575; total amount recommended: \$265,000. This amount is up a modest \$40,000 from last year. One grant recommendation moved to mini-grants program. Of the 14 recommended, 10 are renewals of currently funded programs and 4 are new programs (one of the new programs is a currently-funded organization with a reconfigured program).

2015-16 Grant Recommendations:

8 Grants for Social-Emotional Programs (SE):

Types of Social-Emotional Health Programs:

- Individual Counseling
- Group Counseling
- Peer Mediation and Education
- Field-trips for Special Needs Youth
- Transcendental Meditation

3 Grants for Physical Activity / Physical Education (PA)

Types of Physical Activity Programs:

- Safe Routes to Schools
- Structured Physical Activity / Fitness, including Staff Training
- Outdoors / Nature-Based Physical Education

3 Grants for Nutrition Programs (N)

Types of Nutrition Programs:

- Healthy Lunches and Snacks
- Nutrition Education / Outdoor Classroom (Garden-based)

Priority Area	Organization	Program Name	Amount for 2014-15	Amount for 2015-16
SE	Star Vista	Youth Development Initiative at Sequoia High School	\$30,000	\$30,000
SE	Star Vista	School-Based Counseling Services at Arbor Bay School	\$10,000	\$10,000
SE	Adolescent Counseling Services (ACS)	On-Campus Counseling Program (OCC) at Woodside and Redwood High Schools	\$20,000	\$20,000
SE	Counseling and Advocacy for Teens (CAT)	Counseling Program at Woodside High School	\$35,000	\$35,000
SE	Charter Elementary School	Counseling Services Program at Charter Elementary School	\$25,000	\$25,000
SE	Center for Wellness and Achievement in Education	Quiet Time Meditation Program at Redwood High School	\$40,000	\$40,000
SE	YMCA of Silicon Valley	**Project Cornerstone School Partnerships for select schools in Redwood City School District	N/A	\$15,000
SE (PA)	Jasper Ridge	Horse Buddies Program for special needs youth from schools in SHD	\$12,000	\$13,000
PA	Redwood City 2020	Safe Routes to School Initiative in Redwood City School District	\$10,000	\$15,000
PA	Sienna Youth Center of St. Francis Center	**Holy Family Outdoor & PE Program for Holy Family School	(\$16,000)	\$16,000
PA	Footsteps	Physical Activity & PE Program for Pre-K and Afterschool in Belmont-Redwood Shores School District	\$9,000	\$15,000

N (PA)	Mary Meta Lazarus Child Development Center	Healthy Eats, Active Feet for Pre-K at College of San Mateo	\$10,500	\$11,000
N	Adelante Spanish Immersion School	**Outdoor Classroom: Garden & Nutrition Ambassador Program for Adelante and other schools in Redwood City School District	N/A	\$10,000
N	Footsteps	**Outdoor Classroom: Child Care Garden Projects** for Pre-K and Afterschool in Belmont-Redwood Shores School District	N/A	\$10,000
	** indicates newly- funded program	TOTAL		\$265,000

Caring Community Grants Recommendations 2015

The Caring Community Grants Program funding represents about 14 percent of Sequoia Healthcare District's annual budget. For the 2015-16 grants cycle, we received a total of 47 Letters of Intent, totaling \$2,598,600 in funding requests. Among these, 20 were new requests and 27 were renewals.

Process:

All applications were completed using our new online grants management portal. Committee members could view the applications online and score each application based on the criteria below:

- The organization appears to be financially strong and stable
- Program addresses a current health problem and unmet need and/or compliments current program services
- The project relates to one or more of our three priority areas
- The program will serve an appropriate number of District Residents
- The program design appears to be well thought out and doable within the budget requested and the grant year ending June 30, 2016
- The cost per unit of service appears reasonable and appropriate
- The program outcomes appear to be specific, measureable, and evidence based
- The program shows promise of success

The grants committee then came together to discuss each application. A total of 34 agencies were invited to provide full applications. These 34 applications totaled \$2,056,000 in funding requests.

Due to the increase in available funds for the 2015-16 cycle, when the committee met again to discuss full applications and make their funding recommendations, they were able to recommend all 34 applications. A few are being recommended to receive full support, but most are being recommended to receive a partial amount of their request. The numbers tally for is presented below. As shown in the pie chart below, the committee's funding recommendations will serve a wide variety of health needs.

Funding Recommendations Summary:

Total Amount of Grants Funding Available= \$1,600,000

Number of grants	34
Number of new grants	7
Number of renewals	27
Average size grant	\$47,000
Grant range	\$12,000- \$100,000
Number receiving increases	13
Number receiving the same amount	11
Number receiving decreases	3

Funding Categories

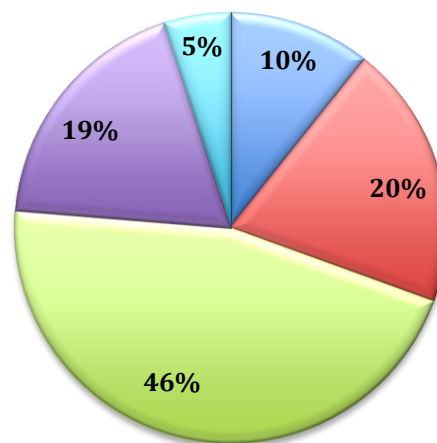
■ Drug/ alcohol

■ Mental Health

■ Preventive Health

■ Food Security

■ Other



By category of service, the 2015-16 Community Grants recommendations are:

Food Security: \$280,000

Organization Name	Program Name	Program Description	Amount Currently Funded	Amount Requested	Amount Recommended
Peninsula Volunteers	Meals on Wheels	Daily meal delivery to disabled or homebound residents	\$90,000	\$100,000	\$90,000
St. Anthony's Padua	Feeding the Needy	Provides daily hot meals to the hungry, located in Fair Oaks	\$90,000	\$100,000	\$90,000
Second Harvest	Healthy Living for Life	Provides fresh produce to low income and seniors, and disabled residents at 6 locations within SHD	\$100,000 (2 programs at \$50k each)	\$100,000	100,000

Drug and Alcohol: \$160,000

Organization Name	Program Name	Program Description	Amount Currently Funded	Amount Requested	Amount Recommended
El Centro de Libertad	Youth Intervention / Urban	Assistance for youth requiring drug rehabilitation and their families. 98% are low-income	\$50,000	\$100,000	\$60,000
El Centro de Libertad	Adult Outpatient Treatment/ Urban	Assistance to those requiring drug rehabilitation or transitioning back into community after incarceration	\$50,000	\$100,000	\$40,000
Latino Commission on Alcohol and Drug Abuse Services of San Mateo County	Casa Aztlan- Men's Residential Recovery	Supports drug and alcohol counseling to men (6) who live in an intensive residential treatment Center located in North Fair Oaks	\$20,000	\$25,000	\$20,000
Service League	Hope House Healthy Women and Infants Project	Fitness and nutrition program at Hope House for women with drug and alcohol dependency	\$30,000	\$40,000	\$40,000

Mental Health/ Social/ Emotional \$297,000

Organization Name	Program Name	Program Description	Amount Currently Funded	Amount Requested	Amount Recommended
Adolescent Counseling Services	After School Counseling Services	Mental health assessment, treatment, and education for teens and their families	\$20,000	\$20,000	\$20,000
Adolescent Counseling Services	Outlet Program	Provides group counseling, health education, outreach and leadership training to LGBTQ, ages 13-18 years of age in Spanish and English	\$10,000	\$12,000	\$12,000
CASA	Core Services	Program will train adult volunteers assigned to youth in the foster care and delinquency systems on health issues relevant to youth	\$50,000	\$50,000	\$50,000
CORA	Family-Centered Mental Health	Provides assessment, referral, and counseling for victims of domestic violence and their families	\$80,000	\$100,000	\$85,000
Friends for Youth	Why Mentoring? Whole Health for Youth	Provides training to mentors on a variety of health issues that impact youth age 8-17	\$30,000	\$40,000	\$40,000
InnVision Shelter Network	The Family Wellness Program	Funding would expand mental-health services to include psycho-educational treatment for traumatized homeless families	\$55,000	\$75,000	\$75,000
Mental Health Association	Public Health and Wellness	Supports a public health nurse to serve the physical health needs of residents of the Belmont and Spring Street Apartments	\$60,000	\$60,000	\$60,000
Peninsula Family Service	Senior Peer Counseling, La Esperanza Vive (Hope Lives) Expansion	Would expand recruitment and training of Spanish-speaking volunteers and counselors for the Esperanza Vive Program	\$15,000	\$25,000	\$15,000

Preventive Health Services: \$685,000

Organization Name	Program Name	Program Description	Amount Currently Funded	Amount Requested	Amount Recommended
Adaptive PE (formerly Friends of Veterans Memorial Senior Center)	Adaptive PE	Adult fitness and wellness programs for those with physical disabilities	\$50,000	\$100,000	\$75,000
Advocates for Accessible Recreation (AFAR)	SNAP	Children with special needs receive a wellness and recreation program	\$40,000	\$40,000	\$35,000
Boys and Girls	Triple Play	Focused activities, including a new swimming program, improve children's emotional wellness and physical fitness	\$85,000	\$100,000	\$85,000
Caminar	Bridges to Wellness	Program improves coordination among the physical health care needs and mental health care of clients	\$50,000	\$100,000	\$50,000
Catholic Charities	Adult Day Services	Offers a facility that provides a broad range of recreational and social activities, non-medical personal care, supervision and assistance with activities of daily living for frail seniors	new	\$60,000	\$60,000
Edgewood Center for Children and Families	HealthyKin	Provides in-home nursing case-management and nursing care to older, low-income kinship caregivers of young children whose own parents cannot or will not care for them	\$40,000	\$40,000	\$40,000
Jasper Ridge	Veteran's Horseback Riding	A horse program for active duty and injured veterans to support their physical and emotional well being	new	\$15,000	\$15,000

Ombudsman	Ombudsmen Services	Advocates for the health, safety, and dignity of residents living in long-term care facilities	new	\$50,000	\$40,000
Peninsula Family Service	Senior Fitness	Wellness programs for seniors attending the Fair Oaks Adult Activity Center	\$45,000	\$60,000	\$50,000
Peninsula Volunteers	Rosener House	Adult day care facility that provides preventive health programs to avoid premature hospitalization of elderly and disabled	\$50,000	\$75,000	\$65,000
Planned Parenthood	Redwood City Health Center	Funds support reproductive health care and education	new	\$100,000	\$50,000
Police Activities League (PAL)	PAL Health, Sports, and Fitness	An afterschool program for youth ages 5-15 aimed at improving physical and social-emotional, health and well-being	new	\$50,000	\$30,000
Rebuilding Together Peninsula	Safe at Home	Program provides minor home repair needs that threaten the safety of low-income, vulnerable residents and provides education to help them identify safety hazards	\$20,000	\$60,000	\$40,000
Sheriff's Activity League	Academicos and Healthy Kids	Program delivers leadership training, nutrition and health education through soccer to N. Fair Oaks youth and nutrition education and character development to low-income youth	\$25,000	\$40,000	\$35,000
YMCA of Silicon Valley- Sequoia	Enhance Fitness	A senior fitness and arthritis management program	\$13,000	\$25,000	\$15,000

Other: \$160,000

Organization Name	Program Name	Program Description	Amount Currently Funded	Amount Requested	Amount Recommended
Corbett Group Homes	R.I.S.E	RISE is a drop-in center that provides counseling, leadership, and academic support for commercially sexually exploited youth	new	\$30,000	\$30,000
Mission Hospice	Transitions	Palliative and end of life care through a combination of volunteer and professional services	\$25,000	\$35,000	\$25,000
St. Vincent de Paul	Safety Net Services	Prevents Homelessness by providing food, clothing, rent and utilities assistance,	new	\$25,000	\$25,000
Star-Vista	Day Break	A transitional living program for homeless, runaway, and former foster youth aged 16-21	\$75,000	\$85,000	\$80,000

Many programs focus on serving either youth or adults with a few serving both. A listing of programs serving children and youth exclusively are listed below, and separately listed, are programs serving primarily adults and seniors.

Children and Youth: \$482,000

- Adolescent Counseling Services (\$32,000): After School Counseling Services and Outlet Program
- AFAR- SNAP (\$35,000)
- Boys and Girls Club-Triple Play (\$85,000)
- CASA- Core Services (\$50,000)
- Corbett Group Homes- RISE Center (\$30,000)
- El Centro de Libertad- Youth Intervention (\$60,000)
- Friends for Youth- Why Mentoring? Whole Health for Youth (\$40,000)
- Police Activities League- PAL Health, Sports, and Fitness (\$30,000)
- Sheriff's Activity League- Academicos and Healthy Kids (\$35,000)
- Star Vista- Daybreak (\$85,000)

Adults and Seniors: \$680,000

- Adaptive PE (Formerly Friends of Veterans Memorial Senior Center) (\$75,000)
- Caminar- Bridges to Wellness (\$50,000)
- Edgewood Center for Children and Families- HealthyKin (\$40,000)
- El Centro de Libertad- Adult Outpatient Treatment (\$40,000)
- Jasper Ridge- Veterans Horseback Riding (\$15,000)
- Latino Commission on Alcohol and Drug Abuse Services of San Mateo County- Casa Aztlan- Men's Residential Recovery (\$20,000)
- Mental Health Association- Public Health and Wellness (\$60,000)
- Mission Hospice- Transitions (\$25,000)
- Ombudsman- Ombudsman Services (\$40,000)
- Peninsula Family Service- Senior Fitness (\$50,000)
- Peninsula Family Service- Senior Peer Counseling, La Esperanza Vive (Hope Lives) Expansion (\$15,000)
- Peninsula Volunteers- Meals on Wheels (\$90,000)
- Peninsula Volunteers- Rosener House (\$65,000)
- Rebuilding Together- Safe at Home (\$40,000)
- Sequoia YMCA- Enhance Fitness (\$15,000)
- Service League- Hope House Healthy Women and Infants Project (\$40,000)

As noted above, 47 LOI's were received this grants cycle and 34 are being recommended for funding. The table below lists programs the committee did not select for funding:

Organization Name	Program Name	Amount Requested	Renewal or Current Grantee	Primary Service Area
California Clubhouse	"Wellness through Education and Participation"	\$50,000.00	New	Non Specific
Child Care Coordinating Council of San Mateo County, Inc.	Healthy Living-Healthy Environments	\$40,000.00	New	Redwood City - Other Areas
Children's Health Council	The Ravenswood Initiative for More Kids	\$50,000.00	New	Non Specific
Community Gatepath	Family Resource Center	\$20,000.00	New	Non Specific

Community Gatepath	Watch Me Grow	\$28,600.00	New	Non Specific
Fatherhood Collaborative of San Mateo County	"Dad & Me" Puppet Shows (Health Education)	\$9,000.00	New	Non Specific
InnVision Shelter Network	Shelter Operations	\$100,000.00	New	Non Specific
Latino Commission on Alcohol and Drug Abuse Services	Los Guerreros - Teen Pregnancy Prevention	\$25,000.00	New	Redwood City - North Fair Oaks
Latino Commission on Alcohol and Drug Abuse Services	Mental Health Stigma and Discrimination Reduction	\$25,000.00	New	Redwood City - North Fair Oaks
Peninsula Family Service	Sequoia Village	\$15,000.00	New	Redwood City - Other Areas
Peninsula Jewish Community Center	Grow Justice: Fight Hunger	\$30,000.00	New	Non Specific
Riekes Center	Riekes Center Health and Wellness CORE Scholarships	\$100,000.00	New	Redwood City - North Fair Oaks
St. Francis Center of Redwood City	Healthy Lifestyles Program	\$50,000.00	New	Redwood City - North Fair Oaks

ⁱ Special funding agreement. Details upon request

Introduction to 2015-16 Budget

Income:

We have budgeted almost \$700,000 in additional income over 2014-15 with \$600,000 of that coming from increased tax income. We did not budget for an EBIDA share.

Expenses:

Overall administrative expenses are budgeted at about \$250,000 less due to not having an election and not budgeting for purchased services. The property expenses are about the same but grant/program expenses have been increased by \$600,000 to match increased tax income and to meet our policy of spending 100% of current tax income on current grants and programs. Included in grants/programs is \$500,000 for Mission Hospice which would be the first of two payments on our pledge to fund a hospice house in our region. This is the only major addition to the budget.

Net:

The budget calls for spending about \$500,000 more than income.

Sequoia Healthcare District

Estimated revenue & expense are 11 months actual YTD 5/26/15 plus June projected.

		Approved Budget 2014- 2015	Estimated at 6/30/15	Draft Budget 2015-2016
Rental Income	(1)	\$ 44,400	44,400	\$ 46,200
Tax Revenue	(2)	9,500,000	9,909,061	10,100,000
Investment Income	(3)	100,000	110,000	150,000
Interest Income		6,000	7,700	7,700
Pension Income	(4)	2,600,000	2,600,000	2,600,000
Return on Investment SQ Hospital	(5)	-	351,900	-
Total Revenues		\$ 12,250,400	\$ 13,023,061	\$ 12,903,900
EXPENSES				
Administrative Expenses				
Admin. Expense	(6)	245,000	238,000	245,000
Board Health Insurance	(7)	60,000	63,100	73,800
Employee Health Insurance	(8)	48,000	41,500	42,000
Employee Retirement Benefit	(9)	18,000	18,630	19,000
Investment Fees		48,000	44,600	48,000
Office Supplies/Equip Maint		7,500	7,900	8,000
Purchased Services	(10)	50,000	-	-
Accounting fees		19,000	19,000	19,000
Board Expense		8,000	3,228	8,000
Association/Membership Fees		17,800	17,980	18,000
Communications	(11)	25,000	32,000	32,000
Public Relations	(12)	30,000	2,710	-
Web Site/IT	(13)	30,000	41,200	45,000
Insurance/D&O		21,000	18,750	22,000
Election Fees	(14)	200,000	177,910	-
LAFCO fees		10,000	8,370	8,500
Legal Fees		20,000	18,400	20,000
Bank Fees		100	30	100
Total Administrative Expenses		\$ 857,400	\$ 753,308	\$ 608,400
Pension Expense				
Pension Plan Expense	(15)	2,600,000	2,600,000	2,600,000
PROPERTY EXPENSES				
Maintenance		30,000	21,000	30,000
Utilities		26,000	27,400	29,000
Insurance/Property		2,000	1,700	2,000
Depreciation		80,000	73,500	70,000
Total Property Expenses		\$ 138,000	\$ 123,600	\$ 131,000
Grant Expenses				
Grant Admin Expenses	(16)	78,000	110,900	100,000
Children's Health Initiative	(17)	1,350,000	1,350,000	1,200,000
SFSU Nursing Program	(18)	475,000	471,000	598,000
Samaritan House Clinic	(19)	663,000	663,000	751,000
Other Grants	(20)	60,000	48,000	90,000
San Mateo Medical Center	(21)	1,000,000	1,000,000	470,000
Ravenswood-Fairoaks Health Ctr	(22)	500,000	500,000	700,000
Community Grants Program	(23)	1,725,500	1,600,000	1,750,000
Apple Tree Dental		500,000	500,000	500,000
Mission Hospice	(24)	-	-	500,000
Total Grant Expenses		\$ 6,351,500	\$ 6,242,900	\$ 6,659,000
Program Expenses				
Chronic Disease Mgmt.	(24)	30,000	32,700	58,000
HeartSafe Program	(25)	148,500	128,000	161,000
School Health Program	(26)	2,970,000	2,900,000	3,222,000
Total Program Expenses		\$ 3,148,500	\$ 3,060,700	\$ 3,441,000
Total Expenses		\$ 13,095,400	\$ 12,780,508	\$ 13,439,400
Net Surplus/Loss**		\$ (845,000)	\$ 242,553	\$ (535,500)

**Funds will be transferred from District Reserves to cover deficit.

Sequoia Healthcare District
Budget for Fiscal Year Ending 6/30/2016
Assumptions

Revenue Assumptions

- 1 Rental Income - Year Six of seven year tenant lease for 1,507 SF office space, 525 Veterans Blvd.
- 2 Tax revenue increased by \$600,000
- 3 Investment Income is based on current rates of return
- 4 Pension Income (and Expense) are pass-through items based on current projections
- 5 Return on Investment from Sequoia Hospital based on most recent Hospital projections

Expense Assumptions

- 6 Administration Expense primarily covers 80% salary expense of CEO, 100% salary expense of Exec. Coordinator, payroll service expense and conference expenses
- 7 Board Health Insurance increased based on current rates
- 8 Employee Health Insurance benefit includes inlieu payments for three District staff members.
- 9 Employee Retirement Benefit is staff employee 401K contribution match
- 10 No purchased services anticipated this fiscal year
- 11 Communications expense is primarily production and mailing costs of annual report to the community
- 12 Public Relations budgeted expense eliminated
- 13 Web site/IT based on current expense
- 14 No election expense this fiscal year
- 15 Pension Expense (and Income) are pass-through items based on current projections

Grants

- 16 Grants Administration primarily covers inhouse grant processing; 20% of CEO & 35% of Program Director salary expense
- 17 CHI grant decreased over prior year
- 18 SFSU Nursing grant increased by \$123,000 per MOU
- 19 Samaritan House grant increased by \$88,000.
- 20 Other grants increased by \$30,000 to balance increased tax revenue
- 21 San Mateo Medical Center Year One for two new grants totalling \$470,000
- 22 Ravenswood grant increased by \$200,000
- 23 Community Grants Program increased by \$25,000
- 24 Mission Hospice first payment of \$1 million grant approved June 2014

Programs

- 25 Chronic Disease Mgmt. (Living Healthy) increased by \$28,000 due to additional classes
- 26 HeartSafe program increase is part of 3-year budget approved December 2013.
- 27 School Health Initiative budget increased \$252,000 over prior year due to additional funding for Wellness Coordinator positions and expanded PE+ program