

**MINUTES OF REGULAR MEETING  
BOARD OF DIRECTORS  
SEQUOIA HEALTHCARE DISTRICT  
August 6, 2014  
Conference Room, 525 Veterans Boulevard  
Redwood City, CA 94063**

<b><u>Directors Present</u></b> Director Faro* Director Griffin Director Hickey Director Kane Director Shefren *Via conference telephone	<b><u>Directors Excused</u></b>	<b><u>Also Present</u></b> Mr. Michelson, CEO Mr. Hudak, Legal Counsel Ms. Johnson, Recorder
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**1. Call to Order**

**By:** President Shefren  
**Time:** 4:30pm

President Shefren announced that public comment will be heard on each agenda item.

**2. Public Comment/Non-Agenda Items**

Director Kane announced that Tom Peterson, Executive Director of ACHD is leaving and the organization is recruiting for his replacement. She added that the “No on Proposition 46” campaign will be posted on the ACHD website soon. Although it will not impact the District, it will impact healthcare providers in California.

**3.a. - 3.c. Consent Calendar**

**Motion:** To approve the Consent Calendar  
**By:** Director Kane  
**Seconded by:** Director Griffin  
**Roll Call Vote:** 5-0-0  
**Motion Passed**

**4. CEO/Staff Reports**

In addition to Mr. Michelson’s written report, he announced that a kick-off event for Meals-On-Wheels will be held at the District’s office on September 9<sup>th</sup>.

The construction project was approved on August 5th and work will begin soon on the ADA compliance upgrades and the classroom.

Healthy Schools Initiative: Ms. Kurtzman reported that she is continuing to work on MOUs and contracts with the school districts. Four new wellness coordinators have been hired by our school district partners bringing the number of wellness coordinators to eight. A final report on the Community Grants will be presented in October.

Ms. Gabet reported that results of the PE+ satisfaction survey have been excellent and are being used to incorporate into training and curriculum changes.

HeartSafe: Mr. Nielsen’s report was reviewed. Two more lives were saved in Foster City by a District funded AED.

#### 5. a. Information Report on Sequoia Village

President Shefren asked if there was public comment on this item. There was none.

Mr. Michelson introduced Patrick Brown. Mr. Brown explained that the Villages is a grass roots membership organization that through volunteers and paid staff coordinate access to affordable services enabling older adults to live independently at home. Services can include transportation, home maintenance, social visits and home assistance after surgery. Funding is provided through membership fees, grants and donations. Last year a group of residents in San Carlos began meeting with the City of San Carlos to establish a village in their community.

Mr. Arne Croce, Executive Director of Peninsula Family Services reported that PFS acts as the nonprofit hub for San Mateo County Villages. PFS offered to prepare a proposal for a feasibility study to develop a "hub and spoke" model that could support village formation throughout county. The study will cost approximately \$50,000 and in addition to Sequoia Healthcare District, funding for the study will be requested from Peninsula Healthcare District, Mill-Peninsula Hospital, Dignity Health, Kaiser and San Mateo County.

President Shefren asked that if Directors have additional questions to forward them to Mr. Michelson. Peninsula Family Services will prepare a grant request for consideration at the next Board meeting.

#### 5. b. Consider Response to Grand Jury Report

President Shefren asked if there was public comment on this item. There was none.

The Directors reviewed the findings and responses.

**Motion:** To approve response to the Grand Jury as presented.

**By:** Director Kane

**Seconded by:** President Shefren

**Roll Call Vote:** 4-1-0 with Director Hickey opposed.

**Motion Passed**

#### 5. c. Consider Updated Conflict of Interest Statement

President Shefren asked if there was public comment on this item. There was none.

Mr. Hudak reported that there are no substantive changes to the Code. The version proposed for adoption eliminates references to prior amendments and changes "Hospital" District to "Healthcare" District.

**Motion:** To adopt the updated Conflict of Interest Statement.

**By:** Director Kane

**Seconded by:** Director Griffin

**Roll Call Vote:** 4-0-1 with Director Hickey abstaining.

**Motion Passed**

#### 5. d. Consider Agreement with Mission Hospice for a Grant in the Minimum Amount of \$1 Million

President Shefren asked if there was public comment on this item. There was none.

**Motion:** To approve the agreement with Mission Hospice.

**By:** Director Kane

**Seconded by:** Director Griffin

President Shefren recapped that at the last meeting the Board approved a grant for a

minimum of \$1 million to Mission Hospice and asked counsel to develop an agreement. The agreement presented is secured against real property and if the property is sold within the first five years, the District should get back its \$1 million investment. The amortization schedule set out in item 5 allows that after the first five years the original amount to be repaid should the business fail and property sold would amortize down to 1/15th a year. After 20 years no repayment of any amount would be required.

President Shefren requested that the agreement be amended that if Mission Hospice chooses a location outside the District that, before funding, the Board would have an opportunity to review the site to determine if it would best serve District residents.

Mr. Hudak noted that the wording in item 2 should be amended to read "...from the District as provided in Section 5."

Director Kane, maker of the motion, accepted the two amendments to the agreement. Director Griffin seconded the motion as amended.

**Roll Call Vote:** 4-1-0 with Director Hickey opposed.  
**Motion Passed**

#### **5. e. Consider Adopting Restated Policies and Procedures**

President Shefren asked if there was public comment on this item. There was none.

**Motion:** To adopt the restated policies and procedures.  
**By:** Director Faro  
**Seconded by:** Director Kane

Mr. Hudak explained that several of the revisions to the policies are as a result of the Board's desire to meet ACHD and CSDF guidelines to obtain their organizations' Transparency Certifications.

Each Director addressed specific policy changes about which they had questions.

Director Hickey asked to make an amendment to Policy 6.1. The Director who seconded the motion declined.

Director Hickey asked to make an amendment to Policy 11.4. The Director who seconded the motion declined.

Director Hickey asked to make an amendment to Policy 15.2. The maker of the motion declined.

**Roll Call Vote:** 4-1-0 with Director Hickey opposed.  
**Motion Passed**

#### **5. f. Update on EBIDA Discussions with Dignity Health**

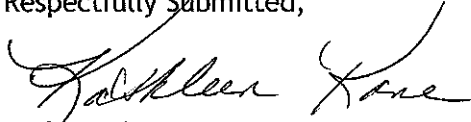
President Shefren reported that he, Mr. Michelson, Ms. Vaskelis, Mr. Blaszyk and perhaps others from Dignity Health will meet on August 27. The purpose of the meeting is to relay the Board's desire to revisit the Development Agreement and discuss next steps.

#### **6. Adjourn**

**Motion:** At 6:30 PM adjourn meeting.  
**By:** Director Shefren  
**Seconded by:** Director Kane  
**Vote:** 5-0  
**Motion Passed**

The next regular meeting of the Board of Directors of Sequoia Healthcare District is scheduled for 4:30 PM, Wednesday, October 1, 2014, Conference Room, 525 Veterans Blvd., Redwood City, CA.

Respectfully Submitted,

A handwritten signature in cursive script, appearing to read "Kathleen Kane".

Kathleen Kane  
Secretary