

**MINUTES OF REGULAR MEETING  
BOARD OF DIRECTORS  
SEQUOIA HEALTHCARE DISTRICT  
June 4, 2014  
Conference Room, 525 Veterans Boulevard  
Redwood City, CA 94063**

**Directors Present**

Director Faro  
Director Griffin  
Director Hickey  
Director Kane  
Director Shefren

**Directors Excused**

**Also Present**

Mr. Michelson, CEO  
Mr. Hudak, Legal Counsel  
Ms. Johnson, Recorder

**1. Call to Order**

**By:** President Shefren

**Time:** 4:30pm

President Shefren announced that public comment will be heard on each agenda item.

**2. Public Comment/Non-Agenda Items**

President Shefren reported that he attended the annual ACHD meeting in Pasadena. Worthwhile discussions regarding the complications about governing the state of California, collaborative partnerships and social media.

Director Faro reported he also attended the conference and found the social media presentation and the presentation on governance and one of the main roles of a board member is to support his or her organization.

Director Kane attended the conference and also found the social media presentation to be very worthwhile.

Mindy Shelton, Wellness Coordinator of Belmont-Redwood Shores School District provided updated information about their financial contribution to health and wellness which is significantly more than previously reported. Ms. Kurtzman stated she will provide an addendum to their original proposal.

**3.a. - 3.c. Consent Calendar**

Director Hickey asked that item 3.c be removed from the Consent Calendar.

**Motion:** To approve the remaining items 3.a (April 2, 2014 minutes), 3.b. (May 6, 2014 Study Session minutes) and 3.d (March and April 2014 financial statements).

**By:** President Shefren Kane

**Seconded by:** Director Hickey

**Vote:** 5-0

**Motion Passed**

Director Hickey asked President Shefren if at the May 6<sup>th</sup> special meeting, President Shefren had relayed Director Hickey's position on several of the agenda items that Director Hickey had emailed to him. President Shefren replied he had not.

**Motion:** To approve item 3.c (May 6, 2014 minutes).

**By:** Director Faro

**Seconded by:** Director Kane

**Vote:** 5-0

**Motion Passed**

#### 4. CEO & Staff Reports

CEO Report: Mr. Michelson stated that in addition to Legislative Days, he also attended the annual ACHD conference at which he was a presenter on the District's grants program.

Healthy Schools: Ms. Kurtzman said in addition to her report in the packet, she is currently working on updating MOUs with each school district partner. She invited the Board to attend an Open House on June 20 between 11:00-2:00 at which checks will be presented to both Community and Healthy Schools grant recipients.

The HeartSafe program: Mr. Nielsen reported that Sequoia High School has presented its Purple Patriot Award to the District. Additionally, he and Director Griffin attended an all day cardio screening in San Diego of over 800 high school students with a total of 9 students identified with severe risk for cardiac arrest.

#### 5.a. Resolution 14-3 Determining Date and Adopting Provisions for the 2014 Sequoia Healthcare District General Election

**Motion:** To waive reading the resolution.

**By:** Director Faro

**Seconded by:** Director Kane

**Vote:** 5-0

**Motion Passed**

**Motion:** To adopt Resolution 14-3.

**By:** Director Faro

**Seconded by:** Director Kane

Director Hickey asked that the maker of the motion amend the resolution to allow new candidates to have their statements paid for by the District. Counsel informed the Board that such discrimination would be in violation of the election code.

**Vote:** 5-0

**Motion Passed**

#### 5.b. Consider Commitment to Adopt ACHD and SDLF Transparency Guidelines

Mr. Michelson reported that the District has been taking steps to become an ACHD Transparent District which requires conforming to specific ACHD's criteria and it is his recommendation that we do so.

**Motion:** That Sequoia Healthcare District will make changes to policies and processes to become an ACHD Transparent District.

**By:** President Shefren

**Seconded by:** Director Kane

**Vote:** 5-0

**Motion Passed**

Mr. Michelson discussed the May 19, 2014 Grand Jury report which evaluated all 26 special district's within the county and which suggested similar guidelines as outlined by the Special District Leadership Foundation (SDLF) to become a Transparent District under their guidelines.

**Motion:** That Sequoia Healthcare District staff are directed to prepare a response to the May 19, 2014 Grand Jury report and initiate steps to comply will all of its recommendations.

**By:** President Shefren

**Seconded by:** Director Griffin

**Vote:** 5-0

**Motion Passed**

### 5.c. Nursing Program Update

Mr. Michelson introduced Ms. Sheri Sassarini and Dr. Mary Ann Van Dam with Cañada College and SFSU respectively. Ms. Sassarini reported that all 40 of cohort 9 graduated with a large percentage of honors. Cohort 10 will consist of 32 students. Ms. Sassarini discussed changes being made to next year's curriculum and efforts to strengthen the alumni association to improve tracking of students and where they are working.

### 5.d. Consider a Pledge of Up to \$2 Million Towards Mission Hospice's Capital Campaign for a Hospice House

President Shefren asked if there was public comment on this item. There was none.

Mr. Wilson reported that they have launched a \$15 million capital campaign to build a hospice house within the boundaries of Sequoia Healthcare District. Mission Hospice is requesting a one time investment of up to \$2 million that will be secured to property or building assets. They are hoping to begin construction in 2015-16.

President Shefren noted this is the third or fourth time Mission Hospice has presented information and plans to the Board and it is now time to decide whether or not to financially support the project.

**Motion:** To provide a minimum of \$1 million investment secured by tangible assets acceptable to the Board to provide capital funding of an inpatient hospice house within the District boundaries. This funding support would be available for two years and if not used within that time must be reapproved by the Board.

**By:** President Shefren

**Seconded by:** Director Faro

After discussion regarding various methods to secure the District's potential investment, President Shefren amended his motion:

**Motion:** It is the intent of the Sequoia Healthcare District Board to provide a minimum of a \$1 million investment in an inpatient hospice with further research as necessary by District counsel and further approval by the Board at a future meeting.

**By:** President Shefren

**Seconded by:** Director Kane

**Vote:** 4-1 with Director Hickey opposed.

**Motion Passed**

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### 5.d. Consider Adoption of Proposed Budget for Fiscal Year Ending June 30, 2015

Major differences between the 2014-15 and 2013-14 budgets are tax revenue is projected to increase by \$350,000; no EBIDA share is expected from Sequoia Hospital; election fees are budgeted at \$200,000.

**Motion:** To modify the budget to increase grants and program expense to a total of \$9.5 million for fiscal year ending June 30, 2015.

**By:** Director Faro

**Seconded by:** Director Kane

**Vote:** 4-1 with Director Hickey opposed

**Motion Passed**

**5.f Appointment of an Ad Hoc Committee for the Purpose of Entering into  
Discussions with Sequoia Hospital and Dignity Health Regarding the  
2007 Transfer Agreement and Authorizing an Expenditure Not to Exceed \$50,000  
to Engage Consultants to Assist Committee**

President Shefren noted that the Transfer Agreement has been discussed at several meetings and he would now like the Board to consider starting discussions with Sequoia Hospital and Dignity Health as partners to initiate a process to make the agreement work for both sides.

**Motion:** The President will appoint an ad hoc committee to meet with Sequoia Hospital Administration and Dignity Health to discuss the performance of the Transfer Agreement entered into by the District in 2007.

**By:** President Shefren

**Seconded by:** Director Faro

**Vote:** 5-0

**Motion Passed**

**Motion:** The Board authorizes as necessary hiring appropriate consultants to assist that ad hoc committee with their discussions not to exceed \$50,000.

**By:** President Shefren

**Seconded by:** Director Faro

**Vote:** 5-0

**Motion Passed**

**6. Adjourn**

**Motion:** At 6:10 adjourn meeting.

**By:** Director Griffin

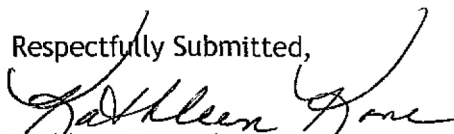
**Seconded by:** Director Faro

**Vote:** 5-0

**Motion Passed**

The next regular meeting of the Board of Directors of Sequoia Healthcare District is scheduled for 4:30 PM, Wednesday, August 6, 2014, District Conference Room, 525 Veterans Blvd., Redwood City, CA.

Respectfully Submitted,



Kathleen Kane, Secretary