

**MINUTES OF REGULAR MEETING  
BOARD OF DIRECTORS  
SEQUOIA HEALTHCARE DISTRICT  
August 21, 2013  
Conference Room, 525 Veterans Boulevard  
Redwood City, CA 94063**

<u>Directors Present</u>	<u>Directors Excused</u>	<u>Also Present</u>
Director Faro Director Griffin Director Hickey Director Kane Director Shefren		Mr. Michelson, CEO Mr. Hudak, Legal Counsel Ms. Johnson, Recorder

**1. Call to Order**

**By:** President Shefren  
**Time:** 4:30pm

**2. Public Comment/Non-Agenda Items**

Glenna Vaskelis reported on the progress of the new pavilion at Sequoia Hospital which is to open the early part of 2014.

Director Hickey read from a statement that the public has a right to know why the regular August 7<sup>th</sup> meeting date was changed to the 21<sup>st</sup>.

Director Kane reported that she, President Shefren and Director Faro attended the annual ACHD meeting which featured several very interesting workshops and presentations including media relations, rights of employees of public agencies and the Beach Cities Blue Zone project.

Director Shefren added that he, too, was very impressed by the Blue Zone project and how it can influence community health. In meeting another district's CEO, he was provided with their CEO evaluation package which will be helpful to our District as well.

Director Faro also found the conference to be very informative, commenting that the District's strategic planning process should consider the Blue Zone program.

**3.a. - 3.c. Consent Calendar**

Director Hickey asked that the minutes (Item 3.a) be removed from the Consent Calendar.

**Motion:** To approve the item 3.b. May and June 2013 financials.

**By:** Director Faro

**Seconded by:** Director Kane

**Vote:** 5-0

**Motion Passed**

Citing the next to last paragraph under item 5.e on health care benefits for sitting board members, Director Hickey stated that the decision that directors who received additional benefits not be required to repay those amounts was not part of that items motion and asked that it be reconsidered and voted on at this meeting.

Mr. Hudak reminded the Board that our meetings are governed by the Brown Act and no action can be taken on items that are not on the agenda. District policy allows for a director to request that an item be added to a future agenda. President Shefren suggested this be discussed under New Business.

**Motion:** To approve the item 3.a. June 5, 2013 minutes.

**By:** Director Faro

**Seconded by:** Director Kane

**Vote:** 4-1 with Director Hickey opposed.

**Motion Passed**

#### 4. CEO/Staff Reports

In addition to Mr. Michelson's written report, he announced that the new SMMC South County Clinic is on schedule to open in November. To date the District has paid \$3 million against our \$4.3 million grant.

Mr. Michelson reported that under the CHI/Healthy Kids program efforts are being made to transfer about 700 children currently enrolled into the expanded Medi-Cal program thereby reducing the overall number of participants. Enrollment will be monitored and may possibly suggest a reduction in the District's financial support to the program for FY 2014-15. As part of her expanded responsibilities, Ms. Kurtzman will be replacing Mr. Michelson on the Healthy Kids planning committee.

Mr. Michelson announced that a taskforce consisting of himself, Directors Kane and Griffin are meeting with Mr. Nielsen to review the HeartSafe program. The taskforce hopes to present its findings and recommendations by yearend.

Healthy Schools Initiative: Ms. Kurtzman reported that she has been working on MOUs and contracts with the school districts and wellness coordinator work plans and schedules. She introduced a video produced by Don Shoecraft at Henry Food School entitled Mustangs Eat Salad to encourage kids healthy eating.

Ms. Gabet reported that she has been training with the coaches in the PE+ program revising the curriculum and working more closely with school food service staff with the goal to promote healthy eating habits.

HeartSafe: Mr. Nielsen announced that since preparing his Board report another life has been saved in Foster City by a District funded AED. Mr. Nielsen also held a CPR/AED training session for coaches who are working in the PE+ program.

#### 5. a. Strategic Planning Update

Mr. Michelson reported that the planning process is currently in the interview phase and 45 of 60 community members invited have confirmed participation. In October, findings will be reviewed and a draft report submitted to the Board for consideration in December.

#### 5. b. Draft Reply to Grand Jury Report

Director Hickey stated the District should take a proactive roll with LAFCo to encourage a service review of the District to determine who is benefitting from tax dollars spent.

**Motion:** To amend the District's response to encourage a service review by LAFCo.

**By:** Director Hickey

**Seconded by:** None

**Motion Dies for Lack of a Second**

Directors discussed responses to F.6 (nursing program) and F.8 (outreach efforts) but determined changes were not necessary.

**Motion:** To approve response to the Grand Jury as presented.

**By:** Director Faro

**Seconded by:** Director Griffin

**Vote:** 4-1 with Director Hickey opposed.

**Motion Passed**

Mr. Michelson stated that the formal response will be submitted to the Grand Jury this week, placed on the District's website and sent to the media.

Director Hickey offered a motion to reconsider the action taken under 5.e of June 5<sup>th</sup> minutes. Mr. Hudak, citing government code 54954.2.(a) stated that no action can be taken on an item that is not on the agenda. He added that District policy allows a Director to request an item be placed on a future agenda if that request is seconded and approved by a majority vote.

Director Hickey requested that item 5.e of the June 5<sup>th</sup> minutes be placed on the next meeting agenda. There was no second to his request.

#### 6. Adjourn

**Motion:** At 5:30 PM adjourn meeting.

**By:** Director Faro

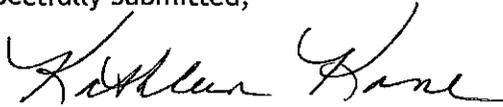
**Seconded by:** Director Kane

**Vote:** 5-0

**Motion Passed**

The next regular meeting of the Board of Directors of Sequoia Healthcare District is scheduled for 4:30 PM, Wednesday, October 2, 2013, Conference Room, 525 Veterans Blvd., Redwood City, CA.

Respectfully Submitted,



Kathleen Kane  
Secretary

8/21/2013

To: Board of Directors, Sequoia Healthcare District  
From: Jack Hickey

We are meeting here today, two weeks after the regularly scheduled meeting by request of President Shefren. The reason given for the schedule change was that 2 Board members were out of town. That still left a quorum to conduct business on the Regular meeting date. It turned out that today was also a better day for CEO Lee Michelson.

District Policy calls for Regular meetings to be held on the first Wednesday of even numbered months. Notice of the meeting dates for 2013 was sent to all Directors and Staff on Oct. 16, 2012. Changes in Policy are normally made at meetings open to the public. The meeting should have been held on the regularly scheduled date, and then continued to today's date if necessary.

Had the 2 Directors (Shefren and Faro) given sufficient advance notice it might have been possible to stagger their absences to avoid disrupting their official schedule. The least they can do is explain why their personal plans take precedence over their public duties.