

<p>MINUTES OF REGULAR MEETING BOARD OF DIRECTORS SEQUOIA HEALTHCARE DISTRICT April 3, 2013 Conference Room, 525 Veterans Boulevard Redwood City, CA 94063</p>		
<p><u>Directors Present</u> Director Faro Director Griffin Director Hickey Director Kane Director Shefren</p>	<p><u>Directors Excused</u></p>	<p><u>Also Present</u> Mr. Michelson, CEO Mr. Hudak, Legal Counsel Ms. Johnson, Recorder</p>
<p><u>1. Call to Order</u></p>		
<p>By: President Shefren Time: 4:30pm</p>		
<p>President Shefren announced that public comment will be heard on each agenda item.</p>		
<p><u>2. Public Comment/Non-Agenda Items</u></p>		
<p>Cheryl Fama of Peninsula Healthcare District introduced new board member, Joe Goethals.</p>		
<p>Director Kane reported that she, Mr. Michelson and President Shefren will be participating in ACHD's Annual Legislative Days. Workshops will be offered including one on media relations. ACHD's annual meeting is scheduled for May 22-24 in San Diego.</p>		
<p><u>3.a. - 3.b. Consent Calendar</u></p>		
<p>Director Hickey requested removal of item 3.b from the Consent Calendar.</p>		
<p>Motion: To approve agenda item 3.a Minutes of February 6, 2013 meeting. By: Director Kane Seconded by: Director Faro Vote: 5-0 Motion Passed</p>		
<p>Citing the financial statements, Director Hickey asked that administrative costs for HeartSafe and Healthy Schools Initiative be shown as separate items. Motion: To approve agenda item 3.b January and February 2013 financial statements. By: Director Kane Seconded by: Director Griffin Vote: 5-0 Motion Passed</p>		
<p><u>4. CEO Report</u></p>		
<p>Mr. Michelson displayed an award from the Sheriff's Activity League acknowledging the District's support for the County program.</p>		
<p>Directors Shefren and Griffin represented the District at the annual Mayor's Meals-On-Wheels delivering meals to homebound seniors.</p>		
<p>AB1234 Ethics Training is again due for elected officials and training can be done online at the FPPC website.</p>		
<p>Mr. Michelson cited the letter from Dignity Health providing notice to the District of Dignity Health's disbursement request of \$30,000,000 from the escrow account as required in the Development Agreement.</p>		

There is one remaining quarterly accounting review and auditors Vavrinek Trine & Day are of the opinion that the annual audit will be sufficient going forward.

Healthy Schools Initiative: Ms. Kurtzman has been meeting with Superintendents and Wellness Coordinators of participating school districts to evaluate current programs.

HSI grants committee recommendations as well as the 2012-14 budget will be presented to the Board on April 17.

**5.a. Community Grants Program: Approve Programs Recommended
For Funding 2013/2014**

Mr. Michelson thanked members of the Grants Committee for their hard work this year in reviewing 40 grant applications totaling \$3 million. The Committee is requesting funding for 29 agencies totaling \$1.335 million. He added that none of the Board members on the Committee will benefit from or have a conflict with any of the non-profit agencies being recommended for grants.

Motion: To approve \$1.335 million to the 29 non-profit agencies recommended by the Grants Review Committee.

By: Director Faro

Seconded by: Director Kane

Vote: 4-1 with Director Hickey opposed

Motion Passed

**5.b Request From Samaritan House To Continue Funding For Redwood City
Free Clinic To FYE 6/30/13 Including Additional Support for X-Rays**

Ms. Kitty Lopez, Executive Director of Samaritan House thanked the Board for its continued support. She introduced Dr. Jason Wong, Medical Director of Samaritan House Free Clinic of Redwood City. Dr. Wong reported that for calendar year 2012, the clinic had 4,705 medical visits and 810 dental visits with an average clinic cost of \$132/visit. In addition to the funds provided by the District and other sources, the clinic had 2,358 physician-volunteer hours and 4,491 other-volunteer hours.

Current District funding is \$612,696 annually and Ms. Lopez asked the Board to consider continuing their support for next fiscal year at the same level.

Motion: To approve a grant for 2013-2014 to Samaritan House to \$612,696.

By: Director Kane

Seconded by: Director Griffin

Vote: 4-1 with Director Hickey opposed

Motion Passed

**5.c Consider Subcommittee Recommendations to Revise Health Benefits for
Directors and Employees**

Mr. Michelson noted that a Board subcommittee comprised of Directors Kane and Faro and himself, conducted additional research and met several times to discuss the premium amount allowed for health care and dental insurance for directors and staff. The committee's recommendations are:

1. Medical and dental premiums are to remain at a maximum of \$1,500 per month as approved in December 2012; however, effective July 1, 2013 participating directors and staff will be required to pay 10% of the premium expense with the District paying 90%. In the instance of CalPers Health premiums paid monthly by the District, directors and staff will reimburse the District 10% of their individual premium cost.

2. Effective July 1, 2013 the inlieu benefit offered to employees who opt out of the District's benefit plan shall be reduced from \$400 to \$200 per month. (Employee Policy 5.05)
3. Effective July 1, 2013 Employee Policy 5.10 providing reimbursement of \$40 per month for gym membership shall be eliminated.
4. Effective July 1, 2013, the District shall offer employees a paid term life insurance policy valued at \$50,000 at no cost to the employee. Employees cannot increase the value of this policy by paying an additional premium. This benefit will cease upon termination of employment from the District.

Counsel Hudak noted that he reviewed this item and concluded that this type of reduction could not be imposed involuntarily on sitting Board members but would apply to newly-elected Directors. Staff, however, are subject to the reductions as noted effective July.

Motion: To approve revisions to directors and staff benefits effective July 1, 2013.

By: Director Kane

Seconded by: Director Griffin

Director Hickey asked that consideration be given to amend the motion to pro-rate the inlieu benefit for part-time employees. Director Kane declined.

Vote: 5-0

Motion Passed

Board Policy 15.2 and Employee Policy 5.05 will be amended to reflect above changes; Employee Policy 5.10 will be eliminated; Term Life Insurance Benefit will become Employee Policy 5.11.

5.d. Authorize Board President to Appoint a Strategic Plan Ad Hoc Committee

President Shefren announced that the current strategic plan ends this year and he has asked Director Faro to step down from the Grants Committee and serve on the Strategic Plan Committee and has asked that Director Griffin to serve on the Grants Committee.

6. Adjourn

Motion: At 5:30 adjourn meeting.

By: Director Kane

Seconded by: Director Griffin

Vote: 5-0

Motion Passed

A special meeting of the Board is scheduled for Wednesday, April 17 at 4:30 to review a presentation on the Healthy Schools Initiative and a request from the San Mateo Medical Center.

The next regular meeting of the Board of Directors of Sequoia Healthcare District is scheduled for 4:30 PM, Wednesday, June 5, 2013, District Conference Room, 525 Veterans Blvd., Redwood City, CA.

Respectfully Submitted,


Kathleen Kane, Secretary