

**MINUTES OF THE ANNUAL MEETING
BOARD OF DIRECTORS
SEQUOIA HEALTHCARE DISTRICT
February 6, 2013
Conference Room, 525 Veterans Boulevard
Redwood City, CA 94063**

<p><u>Directors Present</u> Director Faro Director Griffin Director Hickey Director Kane* Director Shefren *Via teleconference</p>	<p><u>Directors Excused</u></p>	<p><u>Also Present</u> Mr. Michelson, CEO Mr. Hudak, Legal Counsel Ms. Johnson, Recorder</p>
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1. Call to Order

By: President Griffin
Time: 4:30 PM

2. Public Comment/Non-Agenda Items

Sara Mitchell, the new Executive Director of StarVista, introduced herself and thanked the Board for their continued support.

President Griffin announced a change to the agenda in that item 5.a would be the next topic.

5.a Consider Request for Funding of SFSU/Cañada College/Sequoia Hospital Nursing Program for Fiscal Years July 2014-June 2019

Dr. Lynette Landry introduced representatives from SFSU and San Mateo County Community College District and spoke to the success of the program created 10 years ago by the District at the beginning of a severe national nursing shortage. Though the downturn in the economy led to a temporary decline in the demand for new nurses, Dr. Landry cited several recent studies finding that with the implementation of new healthcare laws, retirement of older nurses who remained in the workforce due to the recession and the growing requirement for nurses which bachelor's degrees, the demand for nurses is predicted to increase over the next several years.

Dr. Landry asked the Board to approve funding the nursing program with a smaller cohort for five years with a total budget of \$2,751,882. She added that the program partners are seeking additional funders with the goal of becoming self-sustaining at the end of the five year commitment.

A comprehensive discussion by board members followed Dr. Landry's presentation.

Motion: To approve a three year commitment for 32 new students at \$470,237 Budget Year 2014-15; \$597,653 Budget Year 2015-16 and \$613,192 for Budget Year 2016-17.

By: Director Shefren

Seconded by: Director Faro

President Griffin asked that consideration be given to amend the motion to fund 32 students for five years. Director Shefren declined.

Roll Call Vote: 3-2-0 Directors Hickey and Griffin opposed

Motion Passed

3.a. - 3.b. Consent Calendar

Motion: To accept the Consent Calendar

By: Director Faro

Seconded by: Director Griffin

Roll Call Vote: 5-0-0

Motion Passed

4. CEO/Staff Reports

In addition to the Michelson's written report, he announced that research is continuing of employee and director healthcare benefits and will be presented to the Board in April.

Mr. Michelson also reported that, on February 6, he and Directors Shefren and Faro attended the 10th anniversary celebration for the Children's Health Initiative; that the Live Well Workshops have experienced excellent participation; and that he will be the featured speaker at the Senior Fair held at the San Carlos Senior Center in March.

Healthy Schools Initiative: Ms. Kurtzman will be meeting with representatives from the participating school districts to evaluate the success of its first three years and discuss plans for future funding.

HeartSafe: Mr. Nielsen announced CPR training is being expanded to every high school within the District.

State of the District Report

Mr. Michelson reviewed the State of the District Report, highlighting the District's major initiatives, programs and Caring Community Grants. He distributed a binder developed by Don Shoecraft containing District press releases for the past year.

Goals achieved this past year included initiating the PE+ program in Redwood City schools, initiating the 1-2-3 Garden Education program, erecting a Code Blue Tower at Woodside Fire, starting a CPR training program for all 9th graders and supporting five new grantees.

5. b. Accept Findings of VTD Agreed Upon Procedures Report

The second quarterly review performed by Vavrinek, Trine & Day was presented. Mr. Michelson noted that the reviews have been very helpful and VTD's suggestion in this report regarding grants under \$25,000 (item 2) has been implemented.

Motion: To accept the findings of VTD's Agreed Upon Procedures report.

By: Director Faro

Seconded by: Director Kane

Roll Call Vote: 5-0-0

Motion Passed

5.c Discussion of Consultants and Conflict of Interest Code

Director Hickey read from a prepared statement disagreeing with a written opinion by Counsel Hudak that MTK Communications is not a "consultant" as defined in the District's Conflict of Interest Code and FPPC regulations and therefore there is no need for an exemption to be filed by the District's Board President.

Mr. Hudak informed the Board that they can amend the District COI Code to expand the definition of "consultant" or to designate other positions for which disclosure reporting will be required; however, neither the FPPC provisions nor the Government Code support Director Hickey's allegation that MTK Communications is required to file a Form 700.

5.d. Nominate and Appoint Slate of Board Officers For Two-Year Terms

Motion: To nominate and appoint Director Shefren as President of the Board of Directors.

By: Director Kane

Seconded by: President Griffin

Roll Call Vote: 4-0-1 Director Hickey abstained

Motion Passed

Motion: To nominate and appoint Director Faro as Vice President of the Board of Directors.
By: Director Kane
Seconded by: Director Griffin
Roll Call Vote: 4-0-1 Director Hickey abstained
Motion Passed

Motion: To nominate and appoint Director Kane as Secretary/Treasurer of the Board of Directors.
By: Director Shefren
Seconded by: Director Faro
Roll Call Vote: 4-0-1 Director Hickey abstained
Motion Passed

The two year term of office for the new slate of officers will expire February 2015.

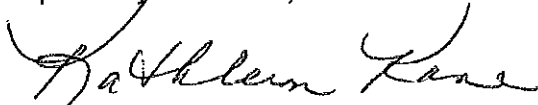
Director Kane thanked Director Griffin for her service as Board President. She was joined by the other Board members who also expressed their appreciation.

6. Adjourn

Motion: At 6:20 PM adjourn meeting.
By: Director Faro
Seconded by: Director Shefren
Roll Call Vote: 5-0-0
Motion Passed

The next regular meeting of the Board of Directors of Sequoia Healthcare District is scheduled for 4:30 PM, Wednesday, April 3, 2013, District Conference Room, 525 Veterans Blvd., Redwood City, CA.

Respectfully Submitted,



Kathleen Kane
Secretary