MINUTES OF THE ORGANIZATIONAL AND REGULAR MEETING
BOARD OF DIRECTORS
SEQUOIA HEALTHCARE DISTRICT
February 1, 2012
Conference Room, 525 Veterans Boulevard
Redwood City, CA 94063

DRAFT

Directors Present	Directors Excused	Also Present
Director Faro Director Griffin Director Hickey Director Kane Director Shefren		Mr. Michelson, CEO Mr. Hudak, Legal Counsel Ms. Johnson, Recorder

1. Call to Order

By: Vice President Griffin
Time: 4:30 PM

2. Public Comment/Non-Agenda Items

Chris Canter of Shelter Network updated the Board on the growing need within the county for social services. He thanked the Board for the District's continued support through the Community Grants Program.

Kaia Eakin, of Notre Dame de Namur University described the University's Art Therapy program and said she is looking forward to applying for a District grant.

3.a. – 3.b. Consent Calendar

Director Hickey asked that item 3.a (minutes of December 7, 2011 meeting) be removed from the Consent Calendar.

Director Faro asked that item 3.b (November and December, 2011 financial statements) be removed from the Consent Calendar.

Director Hickey said many of his comments are not included in the minutes. Mr. Hudak reminded Mr. Hickey that Board Policy 11.6 stipulates that the minutes shall be in action format, and as such they are not intended to include each director's comments. Director Hickey asked to arrange to listen to the tape from the December 7th meeting.

Motion: To approve the December 7, 2011 meeting minutes.
By: Director Faro
Seconded by: Director Kane
Vote: 4-1 with Director Hickey opposed
Motion Passed

Director Faro said he no longer had a question regarding the financial statements.

Motion: To approve the November and December, 2011 financial statements.
By: Director Faro
Seconded by: Director Griffin
Vote: 5-0
Motion Passed

4. a. CEO and State of the District Report

Mr. Michelson reviewed the State of the District Report, highlighting the District's major initiatives, programs and community support as well as financial status. He provided a compilation of external communications over the past year prepared by Don Shoecraft as part of the District's continuing effort to communicate with the public.

Healthy Schools Initiative: There were no questions regarding Ms. Kurtzman report.

HeartSafe: Mr. Nielsen introduced Jack Van Etten of the Burlingame Lion's Club. Mr. Van Etten reported that the Lion's Club now has four AEDs, two of which were donated by Sequoia Healthcare District, and are available at various community events between Burlingame and Palo Alto. He spoke to the importance of the HeartSafe program in providing AEDs throughout the community and thanked the Board for supporting this program.

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5.a. Update: San Mateo Medical Center Clinic Rebuild

Mr. Michelson introduced Dr. Susan Ehrlich, CEO of San Mateo Medical Center, Mr. Jonathan Messinger, Manager of the Fair Oaks Clinic and Dr. Jeanette Aviles, Medical Director and practicing physician of the Fair Oaks Clinic.

On February 3, 2010, the District Board voted to approve a commitment of up to $4.3 million to help build a new clinic in the North Fair Oaks area.

Dr. Ehrlich reported that the County has signed a 30 year lease with the property owner/building including an option to buy after 5 years. The new building will be 36,000 square foot, three story structure allowing for the expansion of all services. It is projected that 24,000 patients will visit the new center 89,000 time during the first year it is opened.

Dr. Ehrlich thanked the Board for its continued support.

5.b. Update: Grants Committee

Mr. Michelson reported that with the assistance of representatives from Applied Survey Research (ASR), the grants committee is revising the grant guidelines, application process, funding priorities and reporting criteria. All nine members serving on the committee were pleased with the services and input provided by ASR.

Director Hickey made a request for an agenda item at the next meeting to have a committee appointed to review the in-lieu payroll adjustment made in August 2011.

There was no second to his motion.

6. Adjourn

Motion: At 6:00 PM adjourn meeting.
By: Director Kane
Seconded by: Director Griffin
Vote: 5-0
Motion Passed

The next regular meeting of the Board of Directors of Sequoia Healthcare District is scheduled for 4:30 PM, Wednesday, April 4, 2012, District Conference Room, 525 Veterans Blvd., Redwood City, CA.

Respectfully Submitted,

Kathleen Kane
Secretary