

**MINUTES OF SPECIAL MEETING  
BOARD OF DIRECTORS  
SEQUOIA HEALTHCARE DISTRICT  
September 27, 2011  
Conference Room, 525 Veterans Boulevard  
Redwood City, CA 94063**

**Directors Present**

Director Faro  
Director Griffin  
Director Hickey  
Director Kane  
Director Shefren

**Directors Excused**

**Also Present**

Mr. Michelson, CEO  
Ms. Johnson, Recorder

**1. Call to Order**

**By:** President Griffin

**Time:** 9:05 AM

**2. Public Comment/Non-Agenda Items**

Director Hickey read from a 1946 petition for the organization of Sequoia Hospital District for the purpose of establishing a hospital to provide medical service. Director Hickey requested that the petition be included in the record of this meeting, suggesting that the District had strayed from its original mission. Director Faro disagreed with the comment.

Tessa Solomon of Peninsula Family Services spoke to the importance of the services provided to District residents through the Fair Oaks Adult Activity Center programs and thanked the District for its support.

**3.a. Strategic Plan Review/Discussion**

The Board continued its review of the Mission Statement and Strategic Plan Goals as discussed at the August 23 meeting. Staff will incorporate additional revisions to be submitted for consideration at next week's regularly scheduled meeting.

**4. Discussion Regarding Reserves, EBIDA & Procedures  
Regarding Major Initiatives**

Three topics not addressed in the 2008 Strategic Plan are use of District reserves, EBIDA income, and funding guidelines for major gifts.

The Board requested that reserves be discussed further at the December 7<sup>th</sup> meeting in conjunction with the annual review of District investments. Mr. Michelson will research reserve policies of other local government agencies.

EBIDA is currently added to annual income thereby increasing the amount of District support for community health programs. There were no suggestions to change this practice at this time.

The Board requested Mr. Michelson draft a policy and review procedures for grant requests in excess of \$100,000.

**5. Adjourn**

**Motion:** At 10:45 AM adjourn meeting.

**By:** Director Hickey

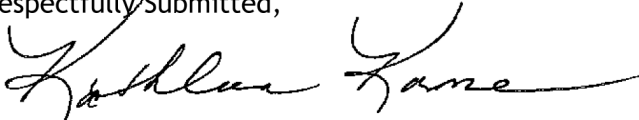
**Seconded by:** Director Faro

**Vote:** 5-0-0

**Motion Passed**

The next regular meeting of the Board of Directors of Sequoia Healthcare District is scheduled for 4:30 PM, Wednesday, October 5, 2011, District Conference Room, 525 Veterans Blvd., Redwood City, CA.

Respectfully Submitted,

A handwritten signature in black ink that reads "Kathleen Kane". The signature is written in a cursive style with a long, sweeping underline.

Kathleen Kane  
Secretary