

A G E N D A
SEQUOIA HEALTHCARE DISTRICT
SPECIAL MEETING
BOARD OF DIRECTORS
9:00 AM, Tuesday, September 27, 2011
Conference Room, 525 Veterans Boulevard
Redwood City, CA 94063

1. Call To Order And Roll Call
2. Public Comment On Non-Agenda Items*
3. Strategic Plan: Review Suggested Revisions
-- No action will be taken on the District's Strategic Plan at this meeting
4. Discussion Regarding Reserves, EBIDA & Procedures Regarding Major Initiatives
5. Adjourn. The Next Regular Meeting Of The Board Of Directors Of Sequoia Healthcare District Is Scheduled For 4:30 PM, Wednesday, October 5, 2011, District Conference Room, 525 Veterans Blvd., Redwood City, CA 94063

Kim Griffin
Board President

*Public comment will be taken for each agenda item prior to the board's consideration on that item.

Any writings or documents provided to a majority of the Board of Directors regarding any item on this agenda will be made available for public inspection at the District office, 525 Veterans Blvd., Redwood City, CA, during normal business hours. Please telephone 650-421-2155 to arrange an appointment.

If you are an individual with a disability and need an accommodation to participate in this meeting, please contact Sequoia Healthcare District at least 48-hours in advance at 650-421-2155.

Strategic Plan- Addendum-

Additional topics for discussion

The strategic plan does not discuss three issues:

1. Reserves
2. EBIDA income
3. Funding guidelines for major gifts

Reserves: Currently we have about \$15 million in undesignated reserves and another \$4.3 million in designated reserves for the new North Fair Oaks Clinic.

- The staff viewpoint on reserves is that they are available to cover expenses in case income does not meet projections. They are also available if the Board decides to make additional funding decisions beyond the scope of current annual spending.
- The Board may choose to establish a minimum reserve level, designate some or all to certain categories such as administration, capital projects or pilot programs or simply leave this issue as is.

EBIDA: The initial EBIDA payments were used to pay off our pledge to help rebuild Sequoia Hospital. Currently that pledge has been satisfied and we now receive annual cash payments.

- Thus far the EBIDA payments have ranged from \$2.3 million to \$6.7 million and we expect \$2.5-\$2.6 million this fiscal year. We have asked the Hospital to project their best guess for the next 3-5 years and they plan to submit that information to us by the end of September 2011.
- Staff has added EBIDA to annual income and this has allowed us to increase our community support to now more than \$10 million. We have not used EBIDA to build reserves or designate it for any purpose other than to cover current expenses.

Major Gifts: Lastly, as an organization we have not established funding guidelines for major gifts.

- We have a process for community grants of \$100,000 or less but the handling of major gifts and renewals of major gifts has come directly before the Board. There is no clear definition of what will or will not be considered, no limits on size of grants or limits on timeframe.
- We can continue in this approach or establish some guidelines. We could also if the Board wishes establish a process or committee for reviewing requests before they come to the full Board.