MINUTES OF REGULAR MEETING
BOARD OF DIRECTORS
SEQUOIA HEALTHCARE DISTRICT
April 6, 2011
Conference Room, 525 Veterans Boulevard
Redwood City, CA 94063

DRAFT

Directors Present	Directors Excused	Also Present
Director Faro Director Griffin Director Hickey Director Horsley Director Kane		Mr. Michelson, CEO Mr. Hudak, Legal Counsel Ms. Johnson, Recorder

1. Call to Order

By: President Griffin
Time: 4:30pm

2. Public Comment/Non-Agenda Items

President Griffin announced that due to the lengthy agenda, Public Comment would be limited to 2 minutes per speaker.

Director Hickey provided a written statement in which he complained about counsel and staff's responses to his public records request for financial information and access to the District's computers. His statement is included within the Minute Book for this meeting.

3.a. – 3.b. Consent Calendar

Motion: To approve the Consent Calendar.
By: Director Kane
Seconded by: Director Griffin
Vote: 5-0
Motion Passed

4. CEO Report

Mr. Michelson reported that improvements continue to be made to the website. He and three board members assisted with a Meals on Wheels distribution and visited a Shelter Network dinner program. A Lucas Device recently placed by the District, was responsible for saving the life of a Burlingame man.

Mr. Michelson announced upcoming events, including the Community Grant Awards on June 7th at Ralston Hall.

Mr. Michelson will continue to research where, in addition to Sequoia Hospital, recent graduates from the nursing baccalaureate program were hired.

Healthy Schools Initiative: Ms. Kurtzman summarized recent activities of the four school districts that participate in the Healthy Schools Initiative. Additionally, full proposals were received from 19 applicants totaling more than $1.2 million. The Gardener Center Needs Assessment surveys are complete and a report will be presented to the District's Board in June.

HeartSafe: Mr. Nielsen's report outlined recent activities and AED placements. AED towers at Woodside and Sequoia High Schools are online.

5.a Consider Amendment to Board Policy 23 Community Grants

Adding new policy 23.4 will limit sponsorship and District participation in fundraising events.

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Motion: To approve amending Board Policy 23 Community Grants.
By: Director Faro
Seconded by: Director Shefren
Vote: 4-1 with Director Hickey opposed
Motion Passed

6.a Request From San Mateo Medical Center For $2 Million In Operating Funds For North Fair Oaks Clinic For Fiscal Year 2011-12

Mr. Michelson introduced Dr. Susan Ehrlich, CEO of San Mateo Medical Center. Dr. Ehrlich introduced Mr. Jonathan Messinger, Manager of the Fair Oaks Clinic and Dr. Jeanette Aviles, Medical Director and practicing physician of the Fair Oaks Clinic.

Dr. Ehrlich spoke to the shared vision of the County and the District to insure basic healthcare for all. She presented an overview of the District's investment at work. The Fair Oaks Clinic provides primary medical care, perinatal care and management of chronic diseases. Virtually all Fair Oaks Clinic patients live within the Sequoia Healthcare District boundaries. An estimated 5,000 adults were served by Fair Oaks Adult Clinic, about half of whom are uninsured. The clinic sees about 50 new patients a month.

Motion: To approve extension of existing grant to San Mateo County Medical Clinic for 2011-2012 at $2 million.
By: Director Kane
Seconded by: Director Faro
Vote: 4-1 with Director Hickey opposed
Motion Passed

6.b Request From Samaritan House To Continue Funding For Redwood City Free Clinic To FYE 6/30/12

Ms. Kitty Lopez, Executive Director of Samaritan House thanked the Board for its continued support. She introduced Dr. Wong, Medical Director of Samaritan House Free Clinic of Redwood City and Dr. Gregory, Dental Director. Dr. Wong reported that for calendar year 2010, the clinic had 4,600 medical visits and 1,462 dental visits with an average clinic cost of $124/visit. In addition to the funds provided by the District and other sources, the clinic had 1,979 physician-volunteer hours and 5,187 other-volunteer hours last year.

Ms. Lopez reported that next steps include ACE program support, breast care clinic for indigent patients and medical-dental integration. She explained that an important function of the new breast care clinic will help fund a "navigator" who will guide patients from breast cancer diagnosis through treatment in a program that Sequoia Hospital supports with free mammograms, private physicians support with volunteer labor and county health services supports in a number of ways. The additional cost of a navigator is $42,496/annually and Ms. Lopez asked the board to consider increasing its current grant to cover this shortfall.
Motion: To increase grant for 2011-2012 to Samaritan House to $612,000.
By: Director Faro
Seconded by: Director Kane
Vote: 5-0
Motion Passed

6.c Consider Resolution 11-1 On Board Responsibilities

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Consideration of Resolution 11-1 is at the request of ACHD and is a Statement of Director Duties and Responsibilities.

Motion: To approve Resolution 11-1
By: Director Faro
Seconded by: Director Griffin
Roll Call Vote: 4-1 with Director Hickey opposed
Motion Passed

6.d Community Grants Program: Approve Programs Recommended For Funding 2011/2012

Mr. Michelson reported that 35 grant applications were received this year. The Grants Advisory Committee review process is thorough and contemplative in evaluating the grant requests.

A member of the audience, Mr. Marty Fox, asked why the SMART Team was not included on list of proposed grantees. Mr. Michelson replied that the County did not submit a request for the SMART Team program. Mr. Fox then asked Board members to reconsider any funds to NAMI as they did not list advocacy on their application. Mr. Michelson explained that NAMI applied for funding of family support and education for mental health services. The District would not consider granting funds for advocacy as that is not in its Mission Statement.

Motion: To approve $1.5 million to the 27 non-profit agencies recommended by the Grants Review Committee.
By: Director Faro
Seconded by: Director Shefren
Vote: 4-1 with Director Hickey opposed
Motion Passed

A listing of agencies and grant amounts are attached to these minutes.

6.e. Consider Auditing Firm for 2010/11 Fiscal Year End Audit

Mr. Michelson announced that since Maze & Associates has audited District's yearend financials for five consecutive years they therefore cannot be considered for additional services at this time.

Motion: To approve Vavrinek, Trine, Day & Co., LLP at $17,040 to conduct FYE audit 6/30/11.
By: Director Kane
Seconded by: Director Griffin.
Vote: 4-1 with Director Hickey opposed
Motion Passed

Adjourn to Closed Session

Motion: At 5:50 PM adjourn to Closed Session.
By: Director Faro
Seconded by: Director Kane
Vote: 5-0
Motion Passed

Reconvene to Open Session

7. Adjourn

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Motion: At 6:00 adjourn meeting.
By: Director Kane
Seconded by: Director Griffin
Vote: 5-0
Motion Passed

The next regular meeting of the Board of Directors of Sequoia Healthcare District is scheduled for 4:30 PM, Wednesday, June 1, 2011, District Conference Room, 525 Veterans Blvd., Redwood City, CA.

Respectfully Submitted,

Kathleen Kane
Secretary