

<p>MINUTES OF REGULAR MEETING BOARD OF DIRECTORS SEQUOIA HEALTHCARE DISTRICT October 7, 2009 Conference Room, 525 Veterans Boulevard Redwood City, CA 94063</p>		
<p><u>Directors Present</u> Director Faro Director Griffin Director Hickey Director Horsley Director Kane</p>	<p><u>Directors Excused</u></p>	<p><u>Also Present</u> Mr. Michelson, CEO Mr. Hudak, Legal Counsel Ms. Johnson, Recorder</p>
<p><u>1. Call to Order</u></p>		
<p>By: President Horsley Time: 4:35 pm</p>		
<p><u>2. Public Comment/Non -Agenda Items</u></p>		
<p>There was no public comment.</p>		
<p><u>3.a. – 3. b. Consent Calendar</u></p>		
<p>Motion: To approve the Consent Calendar. By: Director Kane Seconded by: Director Griffin Vote: 4-0 Motion Passed</p>		
<p><u>4. Executive Director Report</u></p>		
<p>Mr. Michelson reported that Diana Doyle, who has been overseeing the District's Community Grants program, has been given notice that this function will be managed in-house beginning with the new grant cycle. Ms. Doyle's group will continue to manage the grants that have been awarded for this fiscal year. The budget for grants administration will be sufficient to cover any expense for part-time or temporary staff in this regard.</p> <p>Mr. Michelson has not yet received final approval from Redwood City Building Department for landscape improvements.</p> <p>The annual report will be mailed to more than 44,760 District residences. Total cost for the entire product, including postage, was about \$25,000 and Mr. Michelson noted the low cost is directly due to the efforts of Don Shoecraft.</p> <p>District's updated website will be going live soon.</p>		
<p>Director Faro arrived at 4:45.</p>		
<p><u>5.a. Samaritan House Update</u></p>		
<p>Ms. Kitty Lopez, Executive Director of Samaritan House asked the Board to consider increasing its support to cover a RWC Clinic shortfall of \$70,343 currently paid from the Samaritan House General Fund. Motion: To increase grant for 2009 -2010 to Samaritan House by \$70,343 for a total of \$570,343. By: Director Faro Seconded by: Director Kane Vote: 4-1 with Director Hickey opposed. Motion Passed</p>		

5.b. Consider Proposal From Maze & Associates to Perform 2009 -2010 Annual Audit for an Amount of \$15,915

Mr. Michelson cited District policy 5.4 which allows the Board to extend the audit firm's engagement for an additional year. Fiscal year 2009 -2010 will be Maze & Associates' fifth audit and the District will then be required to request proposals for audit services from other firms.

Motion: To approve contracting with Maze & Associates to perform 2009 -2010 annual audit.

By: Director Horsley

Seconded by: Director Faro

Vote: 5-0

Motion Passed

5.c. Consider Revising 2009 -2010 Budget to Recognize \$500,000 in Additional Tax Revenues and Increase Community Grants Allocation to \$2,000,000

Mr. Michelson explained that property tax payments declined less than projected at fiscal year -end 6-30-09 thereby allowing directors to increase the community grants program budget by \$500,000 to \$2 million if so resolved.

Motion: To approve revising 2009 -2010 budget to increase community grants allocation to \$2 million.

By: Director Horsley

Seconded by: Director Faro

Vote: 4-1 with Director Hickey opposed.

Motion Passed

5.d. Consider Dividing Community Grants Budget for 2009 -2010 into Two Divisions : \$1,000,000 For Community Grants In Accordance With Board -Established Priorities & \$1,000,000 For School -Related Health Programs

President Horsley asked that the Board consider dividing the community grants budget into \$1 million for school related health programs and \$1 million for the community grants program. Directors Kane and Faro thought more flexibility would be achieved if school-related health programs remained a focus of the overall community grant program.

Motion: To affirm 2009 -2010 community grants budget of \$2 million with the following priorities: school health programs; programs that provide access to mental health services ; programs that address basic needs and nutritional services ; programs that support healthy, active, engaged older adults .

By: Director Faro

Seconded by: Director Kane

Vote: 4-0-1, Director Hickey abstained.

Motion Passed

5.e. Consider Adoption of District Human Resources Policies

Tabled to December 2nd meeting.

5.f. Consider Endorsing the Children's Bill of Rights

Motion: To support Children's Bill of Rights of San Mateo County.

By: Director Faro

Seconded by: Director Kane

Vote: 4-1 with Director Hickey opposed.

Motion Passed

5.g. Update on Coastside Health Committee

President Horsley and Mr. Michelson recently met with members of the Coastside Health Committee. In attempting to determine why the clinic failed, the Committee found that support staff was excessive and the clinic did not obtain FQHC status (Federally Qualified Health Center) which would have made them eligible for federal funds. The Committee's report will be completed in November and will be presented at the Board's December 2nd meeting.

6. Adjourn

Motion: At 5:40, adjourn meeting in memory of Don Shoecraft's brother .

By: Director Horsley

Seconded by: Director Kane

Vote: 5-0

Motion Passed

The next regular meeting of the Board of Directors of Sequoia Healthcare District is scheduled for 4:30 PM, Wednesday, December 2, 2009, District Conference Room, 525 Veterans Blvd., Redwood City, CA.

Respectfully Submitted,

Arthur Faro
Secretary