

**MINUTES OF THE MEETING  
BOARD OF DIRECTORS  
SEQUOIA HEALTHCARE DISTRICT  
April 2, 2008**

Sequoia Room, Sequoia Hospital, 170 Alameda de las Pulgas, Redwood City, CA 94062

**Directors Present**

Director Hickey  
Director Horsley  
Director Kane  
Director MacNaughton

**Directors Excused**

Director Faro

**Also Present**

Mr. Mahadevan, Interim  
Executive Director  
Mr. Hudak, Legal Counsel  
Ms. Johnson, Recorder

**1. Call to Order**

**By:** President Kane  
**Time:** 4:30pm

**2. Public Comment/Non-Agenda Items**

There was no public comment on non-agenda items.

**3.a. - 3.c. Consent Calendar**

Director MacNaughton joined the meeting at 4:35

**Motion:** To approve the Consent Calendar, Items 3.a (November 30, 2007 Special Meeting Minutes), 3.b. (February 6, 2008 Meeting Minutes) and 3.c. (January and February 2008 Financial Statements).

**By:** Director Horsley

**Seconded by:** Director MacNaughton

**Vote:** 4-0

**Motion Passed**

President Kane announced that agenda item 5.a would be considered next.

**5.a. Consider Grant Request of \$1.35 million for Five Years or Less to the San Mateo County Children's Health Initiative.**

Mr. Mahadevan introduced Ms. Srija Srinivasan, Special Assistant to the County Manager. She reported that when CHI was created in 2002, the vision was to provide health insurance to every child living in households with incomes below 400% of the Federal income level through Medi-Cal, Healthy Families and Healthy Kids with the goals to improve overall health outcomes, decrease health care costs, provide 100% health coverage and enhance the delivery and stability of the health care system. Ms. Srinivasan stated that the partnership with the District and others is succeeding. The District has provided \$1.35 million annually which is 17% of CHI's funding with 35% of uninsured children residing within the District. Over 5 years the number of uninsured children has dropped from 17,000 to 3,000 in San Mateo County.

In response to questions from Directors, Ms. Srinivasan said that San Mateo County has recommended \$2.79 million commitment to the program for 2008-2009. The plan is administered by the Healthplan of San Mateo County and the funds are held by the Silicon Valley Community Foundation. A major goal for the program is sustainability.

**Motion:** To approve an annual \$1.35 million grant to the San Mateo County Children's Health Initiative for three years, with each year's funding contingent upon the program remaining solvent, annual reporting by CHI to the District, and the District's ability to continue collecting taxes.

**By:** Director MacNaughton

**Seconded by:** Director Horsley

**Vote:** 3-1 with Director Hickey opposed.

**Motion Passed**

**5.b. Consider Sequoia Hospital's Request for Early Termination of Their Lease on the District's Office Space at 525 Veterans Blvd., Redwood City.**

Mr. Mahadevan reviewed his recommendation for early termination of the lease at 525 Veterans as the District requires immediate access to the building to begin repairs and upgrading necessary for the District office to move into the building. The loss in rent to the District is \$7,983/month until October 31, 2009. However, since 1996, the Hospital has been providing the District's office space, use of its facilities for meetings, and a large portion of the District's operating overhead.

**Motion:** To approve early termination of Sequoia Hospital's lease on 525 Veterans Ave., Redwood City, effective March 1, 2008.

**By:** President Kane

**Seconded by:** Director Horsley

**Vote:** 4-0

**Motion Passed**

Mr. Hudak will prepare a formal least termination agreement.

**5.c. Consider Proposal from David Fung, Architect, to Provide Additional Services for Tenant Improvements to 252 Veterans Blvd. And Preliminary Costs of Possible Sewage Work and Shed Demolition not to Exceed \$25,000**

**Motion:** To approve the proposal from David Fung as presented not to exceed \$25,000.

**By:** Director Horsley

**Seconded by:** President Kane

**Vote:** 4-0

**Motion Passed**

**5.d. Adopt Proposed Budget for Fiscal Year Ending June 30, 2009**

Mr. Mahadevan reported that he would expect that the budget may be amended after completion of strategic planning. EBIDA will be included as a separate line item under revenue. It is expected that San Mateo County will fund Redwood City Fire Dept. 12-Lead Program, but if not, that item will come back to the Board for consideration.

Grant expenditures were discussed.

**Motion:** To table the budget until the next meeting.

**By:** Director Hickey

The motion died for lack of a second

**Motion:** To approve the operating and capital budget with exception of Grant Expenses which will be reviewed at a later time.

**By:** Director Horsley

**Seconded by:** Director MacNaughton

**Vote:** 3-1 with Director Hickey opposed

**Motion Passed**

**5.e. Consider Proposal from Maze & Associates to Provide Audit Services in the Amount of \$15,000 for Fiscal Year Ending June 30, 2009**

**Motion:** To approve Maze & Associates proposal to provide audit services not to exceed \$15,000 for fiscal year ending June 30, 2009.

**By:** President Kane

**Seconded by:** Director Horsley

**Vote:** 4-0

**Motion Passed**

**5.f. Consider Increasing Frequency of Board Meeting**

After discussion, it was the consensus of the board not to change meeting frequency and to continue to call special meetings as needed.

**5.g. Reconsider Audio Recordings of Board Meetings with a Link Placed on the District's Website**

Mr. Mahadevan noted this item has been discussed several times and asked if the Board is interested in pursuing it. He is concerned regarding the quality and cost of the recordings. Mr. Hudak, noting that it is legal to tape record meetings and place the recordings on the website, also noted the drawbacks of listeners not being able to see a visual presentation or to identify the speakers. Currently the tapes are used to assist with writing the minutes and the public can come in and listen to the tape or pay to have a copy of the tape made.

**Motion:** To table this item to allow Mr. Mahadevan to research more, and report back to the Board about the process of having a CD made from the existing tape and placing an audio recording on the website.

**By:** President Kane

**Seconded by:** Director Horsley

**Vote:** 4-0

**Motion Passed**

**5.h. AB 1234 Ethics Training**

President Kane reminded directors that they will need to take ethics training again this year to comply with AB 1234. Mr. Hudak added that the law is somewhat unclear if the training must be completed before the two year anniversary or sometime within the year even if after the anniversary date, but advised that the Directors be conservative and complete the training by the second anniversary date. The course will be offered by

several associations and can be taken on-line. Staff will notify the Directors of upcoming opportunities for this training.

**6.a. Update from Board Subcommittee on Strategic Planning**

Mr. Mahadevan reported that Camden Group is in the data gathering phase for names for a Steering Committee group. Camden has most of the background info on the District and will start the meeting process. Mr. Hudak advised that Board action was necessary to create a Steering Committee before appointments could be made. After further discussion, it was the consensus of the Board that a Steering Committee was not required and public meetings could be held when necessary.

**6.b. Update from Board Subcommittee on Grant Review Committee**

Mr. Mahadevan reported that he, President Kane, Director Horsley and Ms. Kurtzman attended the Youth and Family Enrichment Services (YFES) Awards Breakfast today at which the District was recognized for its support of YFES school health programs.

Director Hickey asked that the record reflect his opinion that attendance at the YFES breakfast was a misuse of taxpayers money.

Director Horsley reported that he and Mr. Mahadevan are scheduled to do site visits with Diana Haigwood to various agencies receiving funds from the District's Community Grants Program.

**7. Adjourn**

**Motion:** At 6:35 PM, adjourn meeting.

**By:** Director MacNaughton

**Seconded by:** Director Horsley

**Vote:** 4-0

**Motion Passed**

The next regularly scheduled meeting of Sequoia Healthcare District's Board of Directors is Wednesday, June 4, 2008, 4:30pm, Sequoia Room, Sequoia Hospital.

Respectfully Submitted,

Don Horsley, Secretary