## MINUTES OF SPECIAL MEETING BOARD OF DIRECTORS SEQUOIA HEALTHCARE DISTRICT July 10, 2007

Sequoia Room, Sequoia Hospital, 170 Alameda de las Pulgas, Redwood City, CA 94062

Directors Present Director Faro Director Hickey Director Horsley Director Kane Director MacNaughton	<u>Directors Absent</u> None	Also Present Ms. Scott, CEO Mr. Hudak, Legal Counsel Ms. Johnson, Recorder
-----------------------------------------------------------------------------------------------------	---------------------------------	----------------------------------------------------------------------------

### 1. Call to Order

By: Board President Kane

Time: 4:35 PM

### 2. Public Comment/Non-Agenda Items

President Kane reported that any public comment on non-agenda items would follow Agenda Item 3.

### 3. Special Recognition Session

Ms. Scott introduced members of the District's HeartSafe Committee, Ms. Mary Ann Fabian and HeartSafe Program volunteers. Ms. Fabian described the event which occurred recently at Woodside High School's graduation and commended the community responders who stepped forward to save Ms. Fabian's mothers life. Ms. Fabian also presented Sequoia Healthcare District with a donation of funds, which will be used for AED/CPR training for those who would otherwise not be able to access such training due to financial hardship. Plaques of appreciation were presented from the District by President Kane to Owen Yoch, San Mateo County Deputy Sheriff, Diana Phillips, Woodside High School Health Aide, Sekope Tagilala, Woodside High School Campus Aide and Jerome Clark, Woodside High School Lead Custodian. Mr. Jack Grogan, and Mr. Mike Putterman - both of whom are local sudden cardiac arrest survivors saved by lay responders who provided CPR and AED applauded the Board for implementing the HeartSafe Program.

# 4. Authorize CEO to Enter Into 5-year Lease for District Office Space and Make Appropriate Budget Adjustments.

President Kane reported that she had researched the feasibility of a trailer on Sequoia Hospital's property for District workspace and found it to be an expensive and operationally challenging alternative to autonomous District office space.

Directors discussed the benefits and considerations of the two office locations (Walnut Avenue in San Carlos and the Provident headquarters in Redwood Shores). It was the Board's consensus that the central location, available public transportation and in-suite meeting rooms made the San Carlos location preferable.

**Motion:** Subject to approval of a Board sub-committee, to authorize CEO to enter into a 5-year lease for District office space and approve budget amendments of up to \$62,000 rent expense, \$8,148 office supplies/equipment and \$12,375 depreciation expense.

By: Director Horsley

Seconded by: Director Faro

Vote: 4-1 with Director Hickey opposed.

**Motion Passed** 

# 5. Adjourn to Closed Session for the following purpose: Report Involving Trade Secret (Health & Safety Code Section 32106(b). Discussion will concern Proposed New Programs or Facility. Estimated Date of Public Disclosure: October 2007

Motion: At 5:15 PM it was moved to adjourn to Closed Session.

By: Director Faro

Seconded by: Director Horsley

Vote: 5-0 Motion Passed

## 6. Reconvene

At 6:25 PM, the meeting was reconvened in Open Session. President Kane stated no action was taken in Closed Session.

### 7. Adjourn

Motion: At 6:25 PM, adjourn meeting.

By: Director Faro

Seconded by: Director MacNaughton

Vote: 5-0
Motion Passed

The next regularly scheduled meeting of Sequoia Healthcare District's Board of Directors Is Wednesday, August 1st, 4:30pm, Sequoia Room, Sequoia Hospital.

Respectfully Submitted,

Don Horsley Secretary