

**MINUTES OF SPECIAL MEETING  
BOARD OF DIRECTORS  
SEQUOIA HEALTHCARE DISTRICT  
August 23, 2005**

Present: Mr. Faro  
Ms. Kane, President  
Mr. MacNaughton  
Dr. Oblak

Also present: Ms. Scott, CEO  
Ms. Greenberg, Counsel  
Ms. Johnson, Recorder

Absent (unexcused): Mr. Hickey

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**CALL TO ORDER:**

President Kane called the meeting to order at 5:35 PM in the Sequoia Room at Sequoia Hospital.

**PUBLIC COMMENT:**

President Kane announced that public comment at special meetings is limited to agenda items and due to time constraints, should not exceed two minutes.

**NEW BUSINESS:**

**3.a. Accept Invitation To Be A Member Of Redwood City 2020's Management Body.**

Ms. Scott introduced Barbara Pierce, Vice Mayor of Redwood City, Tajel Shah, Executive Director, Redwood City 2020 and Ed Everett, Manager, City of Redwood City.

Ms. Pierce told the Board that RWC 2020, established in 1995, is a collaboration formed with the common goal of leveraging community resources to support the development of smart, successful children and youth in healthy families. The partnership includes Redwood City, San Mateo County, elementary and high schools, John W. Gardner Center for Youth and Communities, Stanford University, Kaiser Permanente, Wells Fargo Bank and many local non-profit organizations. Ms. Pierce asked Tajel Shah to present an overview of RWC 2020.

Ms. Shah spoke to the accomplishments of several of their programs: through 2020's efforts, Redwood City has a comprehensive family support system in place for school children K – 8<sup>th</sup> graders including school-based health services, citywide after-school academic and recreation opportunities and youth leadership opportunities.

Advantages of District membership in 2020 include furthering the District's mission by coordinating the institutions that deliver health, wellness and education services; providing the District with opportunities to spearhead innovative health-related initiatives with the city, county and schools; leveraging resources across public and private institutions to meet health needs of children and their families; enabling the District to influence policies related to implementation of health and well being services and providing access to critical information regarding quantitative data regarding children and families within the school and county health system.

Director Faro indicated that he has followed RWC 2020 for many years and has always been impressed with its efforts that fit the mission and vision of the District Board.

Director MacNaughton asked what RWC 2020 would consider their most significant programs or accomplishments in the last 12 months. Ed Everett responded that RWC 2020 facilitated a partnership between the San Mateo County Health Department, the Redwood City School District and the Sequoia Union High School District to move health clinics on to school campuses. These clinics provide one-stop access to a variety of health and social service programs, including enrollment in the Children's

Health Initiative insurance program. He noted that grades improve when students and families receive health and social services and other needed programs.

Director MacNaughton agreed with Director Faro in that RWC 2020's goals and achievements reflect the mission of the District Board and he offered a motion to become a member of RWC 2020's management body at \$25,000 for one year. Director Faro seconded the motion, which unanimously passed.

**3.b. Consider And Approve Contracting With Vavrinek, Trine, Day & Co., LLP Or Maze & Associates Accountancy Corporation For Provision Of The District's Annual Audit For Fiscal Year Ending 6/30/05.**

Ms. Scott reported that both firms specialize in the government sector, are well qualified to perform the audit, and that clients for both firms reported overall satisfaction. Major differences in the two organizations are pricing and specific audit methodologies. Given that our fiscal year has already ended and that the 2004-05 Special Districts Financial Transactions Report is due to the State Controller's Office before long, Ms. Scott recommended that the District contract with VTD, which is already familiar with our records. The District could re-bid the audit services of Maze & Associates next January for fiscal years ending June 30, 2006-08.

Director MacNaughton noted that Maze & Associates audit fee was several thousand dollars less than that of VTD. He offered a motion to approve the proposal of Maze & Associates contingent upon the completion of the audit within the timeframe outlined in the District's policy #5.5 and upon preparation and timely submittal of the District's financial report to the State Controller's Office, or, if Maze cannot meet those contingencies, to approve the audit proposal submitted by Vavrinek Trine & Day at \$15,660. Director Faro seconded the motion, which unanimously passed.

**3.c.(i) Nomination And Appointment To SHS Board - Per The Bylaws Of Sequoia Health Services, The District Is Required To Nominate Candidates For Appointment To The Sequoia Health Services Board. Director Faro's Seat Requires Consideration For Nomination Of Reappointment.**

President Kane reported that Director Faro's position on the SHS Board is up for reappointment. Director Oblak offered a motion to nominate Director Faro for reappointment to the SHS Board. Director MacNaughton seconded the motion, which unanimously passed.

**3.c. (ii) Consider Appointing Nominee to the SHS Board Subject to SHS Board Approval.**

President Kane reminded the Directors that consideration of 3.c (ii) at today's meeting eliminates the need for it to come back to this board again. Director MacNaughton offered a motion to appoint Director Faro to the SHS Board for a 3-year term (ending September 2008) subject to SHS Board approval. Director Oblak seconded the motion, which unanimously passed.

**3.d. Adjourn To A Closed Session.**

PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Government Code Section 54957)

Title: Chief Executive Officer Of Sequoia Healthcare District

CONFERENCE WITH LABOR NEGOTIATORS (Government Code Section 54957.6)

Agency Designated Representative: Kathleen Kane, Board President

Unrepresented Employee: Chief Executive Officer Of Sequoia Healthcare District.

**3.e. Reconvene To Open Session And Report On Any Action Taken In Closed Session.**

President Kane announced that the Board evaluated the CEO's performance and instructed its representative, the Board President, as permitted under Sections 54957.6 and 94597, but took no action in closed session. President Kane then announced, as the Agency's Representative, that the District's CEO would receive a 5% pay increase retroactive to July 1, 2005, as stipulated in her employment agreement.

**4. ADJOURN:**

Upon a motion duly made and seconded, President Kane adjourned the meeting at 6:20 PM. The next regularly scheduled meeting of the Sequoia Healthcare District Board of Directors is Wednesday, October 5<sup>th</sup>, 2005, 4:30 PM, Sequoia Room, Sequoia Hospital.

Respectfully Submitted,

John B. Oblak, Ph.D.  
Secretary